

A meeting of the **CABINET** will be held in **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 12 DECEMBER 2023** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the meeting held on 14th November 2023.

**Contact Officer: Democratic Services
01480 388169**

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

**Contact Officer: Democratic Services
01480 388169**

3. INFRASTRUCTURE FUNDING STATEMENT 2023/24 (Pages 13 - 70)

To receive a report seeking agreement on the **(i)** Infrastructure Funding Statement 2022/2023 and the update on the infrastructure delivery during this time (to 31 March 2023); and **(ii)** statement required in relation to projects that will or may be, wholly or partly, funded by Community Infrastructure Levy (CIL).

Executive Councillor: T Sanderson.

**Contact officer: C Burton
01480 388274**

4. COMMUNITY INFRASTRUCTURE LEVY UPDATE (Pages 71 - 78)

To receive a report inviting the Cabinet to consider recommendations relating to infrastructure projects seeking extensions of time for their funding from the Community Infrastructure Levy (CIL) monies received to date.

Executive Councillor: T Sanderson.

**Contact officer: C Burton
01480 388274**

5. NON-DOMESTIC RATES RURAL SETTLEMENTS LIST (Pages 79 - 92)

To receive a report on the Rural Settlement List for non-domestic rates.

Executive Councillor: S Ferguson.

**Contact Officer: K Kelly
01480 38815**

6. MARKET TOWNS PROGRAMME - WINTER UPDATE (Pages 93 - 106)

To receive an update on activity across the strands of the Market Town Programme, including an update on funding opportunities.

Executive Councillor: S Wakeford.

**Contact officer: P Scott
01480 388486**

7. HINCHINGBROOKE COUNTRY PARK JOINT GROUP (Pages 107 - 110)

To receive and note the Minutes of the Hinchingsbrooke Country Park Joint Group held on 17th November 2023.

**Contact: Democratic Services
01480 388169**

8. EXCLUSION OF PRESS AND PUBLIC

To resolve: -

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial and business affairs of any particular person (including the authority holding that information).

9. MARKET TOWNS PROGRAMME WINTER UPDATE - PART II (Pages 111 - 120)

To receive an update on elements of the Market Towns Programme that have commercial confidentiality.

Executive Councillor: S Wakeford.

**Contact officer: P Scott
01480 388486**

10. SENIOR OFFICER COMMITTEE - CABINET NOTIFICATION: CORPORATE DIRECTOR (PLACE)

To receive a verbal update from the Executive Leader on the appointment of the Corporate Director: Place.

Executive Leader: S Conboy

**Contact Officer: M Sacks
01480 388116**

4 day of December 2023

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

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Please contact Democratic Services, Tel No: (01480) 388169 / e-mail: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the CABINET held in the CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN on Tuesday, 14 November 2023

PRESENT: Councillor T D Sanderson – Vice-Chair.

Councillors L Davenport-Ray, S W Ferguson,
B A Mickelburgh, B M Pitt, T D Sanderson and S L Taylor.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors S J Conboy M A Hassall and S Wakeford.

42 MINUTES

The Minutes of the meeting held on 17th October 2023 were approved as a correct record and signed by the Vice-Chair.

43 MEMBERS' INTERESTS

No declarations were received.

44 REVIEW OF THE COUNCIL'S RISK MANAGEMENT STRATEGY

With the aid of a report prepared by the Director of Finance and Corporate Resources (a copy of which is appended in the Minute Book) the Cabinet reviewed the Council's Risk Management Strategy that detailed how the Council manages risks associated with the organisation. The appended document provided details on the proposed Risk Strategy and how it fits within the Council's governance and risk reporting.

By way of background, the Executive Councillor for Finance and Resources introduced the report explaining that an effective Risk Management Strategy will ensure the Council maximises its opportunities and manages those threats that may hinder the delivery of its priorities so that the opportunities for continuous improvement are maximised. Risk therefore needs to be considered at all stages of the management process, from the setting of corporate priorities through to the delivery of the service to the customer. Risk management therefore becomes an integral element of the Council's corporate governance arrangements. This Risk Management Strategy aims to integrate risk management into the Council's culture and processes and raise awareness amongst all employees and Members of the benefits and opportunities that successful management of risk can bring.

Having had their attention drawn to the comments of Overview and Scrutiny, the Executive Councillor highlighted that the Panel whilst giving praise for an excellent report had expressed concern over the seniority of the ownership of risks. Cabinet noted that the Panel had assured that whilst some risks are more

appropriately managed at a strategic level, there is also accountability across all risk by senior managers.

The following matters were then raised and discussed and can be summarised as follows:

The Cabinet **decided** that the **(i)** aim of the Risk Strategy is to have a functional approach to risk; and **(ii)** Risk Strategy should be part of the Councils culture and that it needs to be a living document that is updated on a regular basis. Whereupon it was

RESOLVED

that Council be recommended to approve the Risk Management Strategy.

45 FINANCIAL PERFORMANCE REPORT 2023/24, QUARTER 2

The Cabinet received and noted details of the Council's projected financial performance for 2023/2024 (including the: (1) revenue outturn estimated underspend of £1.202m; and (2) capital outturn estimated underspend/rephasing of £13.617m.

With the aid of a report (a copy of which is appended in the Minute Book) prepared the Director of Finance and Corporate Resources advised the Cabinet that the budget and MTFs for 2023/24 approved in February 2023, had assumed a net expenditure budget of £24.113m in addition to this £231k of carry forwards have been added to make a current budget for 2023/24 of £24.344m. A gross capital budget of £29.392m had been approved, increased to £33.150m due to additional re-phasing of schemes at the year-end of £2.444m, and funding for housing grant, Ramsey Public Realm and One Leisure St Ives Pitch Replacement of £1.314m not included in the original budget. The detailed analysis of the Q2 forecast outturn as of 30 September 2023 was noted attached at Appendix 1 for revenue, and Appendix 2 for capital.

As a result of a thorough and wide-ranging discussion the Chair moved, and it was

RESOLVED

- (a) that the revenue financial performance to the end of September 2023, as detailed in Appendix 1 and summarised in paragraph 3.2 of the report now submitted be noted; and
- (b) that the capital financial performance at the end of September 2023, as detailed in Appendix 2 and summarised in paragraph 3.3 of the report now submitted be noted.

46 TREASURY MANAGEMENT SIX MONTH PERFORMANCE REVIEW

The Cabinet received a report (a copy of which is appended in the Minute Book) that provided an update on the Council's treasury management activity for the first six months of the year, including investment and borrowing activity and treasury performance.

With the aid of the report prepared by the Director of Finance and Corporate Resources (a copy of which is appended in the Minute Book) it was **noted** that **(i)** the Council had approved the 2023/24 Treasury Management Strategy at its meeting on 22nd February 2023; **(ii)** all treasury management activity undertaken during the first half of 2023/24 complied with the CIPFA Code of Practice, relevant legislative provisions, and the Treasury Management Strategy; **(iii)** the investment strategy is to invest any surplus funds in a manner that balances negligible risk of default by the borrower with a fair rate of interest; and **(iv)** the Council's borrowing strategy permits borrowing for cash flow purposes and funding current and future capital expenditure over whatever periods are in the Council's best interests.

As a result of discussions on the report the Cabinet

RESOLVED

- (a) that the treasury management performance for the first six months of 2023/24 be noted; and
- (b) that the report be recommended to Council for consideration.

47 PERFORMANCE MANAGEMENT FRAMEWORK

The Cabinet received a report (a copy of which is appended in the Minute Book) that provided an updated version of the Performance Management Framework that had been approved in 2017. The main points of the discussions on the report may be summarised as follows:

The Cabinet:

- ❖ **Noted** that the framework is important because it sets out the principals of how Huntingdonshire District Council will manage, report, and scrutinise performance.
- ❖ **Noted** that this refresh of the Councils Performance Management Framework is needed following the adoption of a new Corporate Plan that has set out a fresh approach to monitoring, managing, and reporting the Councils performance, with greater focus on the delivery on outcomes.
- ❖ **Agreed** that there is a clear and understandable expectation that the Council is accountable for and transparent about the services and outcomes are delivered to local residents and service users. It is the Councils responsibility to manage performance of its services in a way that is open, accessible, suitable, complies with statutory duties and appropriate to local needs.
- ❖ **Noted** that the Framework also references recent changes to how Government will monitor performance and will help prepare for expected amendments to statutory guidance on the Best Value Duty, as set out in a recent consultation.
- ❖ **Agreed** that Performance management also informs how we can be as efficient and effective as possible while delivering good quality, high value for money services.

As a result of discussions on the report the Chair moved and it was

RESOLVED

- (a) that the revised Performance Management Framework be approved; and
- (b) that the Chief Executive be authorised to set out a timetable for corporate or finance peer challenges and make arrangements for these to take place.

48 CORPORATE PERFORMANCE REPORT 2023/24, QUARTER 2

The Cabinet received a report by the Business Intelligence & Performance Manager (a copy of which is appended in the Minute Book) that provided an update on delivery of the Corporate Plan and project delivery during Quarter 2 (July to September 2023).

A summary of the discussion on the report is set out below:

It was **noted** that:

- ❖ Members of Cabinet and the Overview and Scrutiny (Performance and Growth) Panel have a significant role in the Council's Performance Management Framework and a process of regular review of performance data has been established. With the focus being on delivery against the Council's strategic outcomes and regular reporting should enable Overview and Scrutiny to maintain a strategic overview and their comments will be shared with Cabinet following the Overview and Scrutiny Panel's meeting on 1 November 2023.
- ❖ progress on Corporate Plan actions and operational performance measures is reported quarterly. The Corporate Performance Report summarised progress and performance by outcome. The report is focused on outcomes, with a single page summary from the accountable officer for each outcome (either a Corporate Director or Assistant Director) followed by tables and pie charts summarising the status of actions, performance measures and projects linked to the outcome.

As a result of discussions on the report the Chair moved, and it was.

RESOLVED

that the progress and performance during Quarter 2, as summarised in the Corporate Performance Report and detailed in Appendices A, B and C of the report now submitted, be noted.

49 COUNCIL TAX SUPPORT (CTS) SCHEME 2024/25

The Cabinet received and noted a report (a copy of which is appended in the Minute Book) that set out the action taken to date to redesign the Council Tax Support (CTS) scheme to ensure that it is fit for the future, provides the rationale for change and leads to a recommendation that the Council approves the introduction of a new, income-banded scheme for working age applicants with effect from 1st April 2024, increasing levels of support available to the most vulnerable residents across Huntingdonshire. The main points of the discussions on the report may be summarised as follows:

The Cabinet:

- ❖ **Noted** that since the abolition of Council Tax Benefit in 2013, Local Authorities in England have been required to administer their own Council Tax Support (CTS) schemes. As whilst support for residents of pensionable age is determined by Central Government, schemes for working age residents are set locally. Local Authorities are required to review their CTS schemes annually and to decide to either maintain their existing scheme or replace it.
- ❖ **Agreed** that increasing the level of support for eligible residents directly supports the aims specified within the Corporate Plan, to keep people out of crisis and to help those in crisis.
- ❖ **Acknowledged** that simplifying the scheme to make it more accessible for residents, reduce the administrative burden and improving delivery times. This will directly support the aim specified within the Corporate Plan to deliver good quality, value-for-money services with good control and compliance with statutory obligations.
- ❖ **Recognised** that the reduction in caseload and therefore reduction of the impact of CTS on the taxbase provides an opportunity to consider increasing support to those most in need.
- ❖ **Noted** that a review of the CTS scheme provides an opportunity to ensure the scheme best meets the needs of our residents and contributes to the Corporate Plan commitment to both prevent crisis, and to support those in crisis.
- ❖ **Noted** that the recommended amendments to the scheme will also contribute to Priority 3 of the Corporate Plan – to deliver good quality, high value for money services with good control and compliance with statutory obligations.
- ❖ **Agreed** with rising food and energy costs the departments and teams within the Council should collaborate closely with each other and with partner organisations to develop an integrated approach to local council tax support council tax collection, identifying and supporting people who are struggling to pay including looking at the physical and mental wellbeing for those in greatest need.

As a result of discussions on the report the Chair moved, and it was.

RESOLVED

that Council be recommended to approve the introduction of a new income-banded Council Tax Support scheme for working age applications with effect from 1st April 2024.

50 TRANSFER OF PUBLIC OPEN SPACES POLICY

The Cabinet received a report by the Assistant Director Strategic Insight and Delivery (a copy of which is appended in the Minute Book) that establishes a Policy for the transfer of public open spaces of more than 0.25 acres owned by the District Council. Play areas contained within public open spaces exceeding 0.25 are included under the Policy. The main points of the discussions on the report may be summarised as follows:

The Cabinet **noted** that:

- ❖ The policy and process proposed are intended to ensure requests are managed in a consistent, effective, and efficient manner so any opportunities to work collaboratively for better community outcomes are explored. This supports the underlying principles of the Council's Corporate Plan 2023-2028 based on what the Council and its services can do, enable, or influence to achieve better outcomes.
- ❖ There is no universal definition of public open space, for the purpose of this report and policy the Council refers to Public Open Space as defined in the Town and Country Planning Act 1990 as land laid out as a public garden, or used for the purposes of public recreation, or land which is a disused burial ground.
- ❖ Public open spaces are highly valued by the residents of Huntingdonshire and contribute directly to the achievement of priority outcomes in our Corporate Plan. Access to play, recreation and nature within public open spaces are proven to improve the quality of life for local people, improving their happiness and wellbeing. The Council's Healthy Open Spaces Strategy 2020 recognised and prioritised community driven priorities to maintain and enhance our public open spaces. 95% of those surveyed had visited an open space in the last 12 months, 64% rated open spaces as essential to quality of life and 98% stated open spaces make themselves and other people happy. Public open spaces are also a key part of creating a better Huntingdonshire for future generations and contributing to the Council's priorities within the Climate Strategy adopted February 2023, lowering carbon emissions, and enhancing nature.
- ❖ The Council's public open spaces also provide an opportunity to secure Biodiversity Net Gain Units, especially smaller units, which would ensure small developments contribute to local biodiversity net gain, supporting future management costs. The importance of retaining such land and how it is managed is therefore significant.
- ❖ Given the unique nature and complexity of individual sites, their potential future uses, land values and benefits to local communities and nature; transfers of open spaces can be complex. Issues and costs often unique to the site in question. The benefits and outcomes delivered must therefore be satisfied through consideration of a business case and public committee as required.

As a result of discussions on the Chair moved, and it was.

RESOLVED

- (a) that the Transfer of Public Open Spaces Policy as set out in Appendix A of the report now submitted be adopted. The key elements of this are:
 - I. Not to ordinarily seek or pursue the transfer of public open spaces that the Council is responsible for, to ensure the appropriate use of Council resources and that Council remains custodian of public open spaces to be maintained for the benefit of communities and the

natural environment, with due regard to the powers under which the land is held; and

- II. Only pursue any lease or public open space transfer proposal if the costs of doing so are fully met through the requestor as set out in a business case.

- (b) that the Public Open Space Transfer Process as set out in Appendix B of the report now submitted be adopted:
 - I. To enable swift determination of any proposals; and
 - II. To ensure any proposal is screened consistently against the Transfer of Public Open Spaces Policy to ensure it has merit before investing resources in the detailed work required to achieve a transfer.

Chair

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Public

Key Decision - Yes

* Delete as applicable

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Infrastructure Funding Statement (IFS)

Meeting/Date: Cabinet – 12 December 2023

Executive Portfolio: Executive Councillor for Strategic Planning

Report by: Chief Planning Officer

Wards affected: All

Executive Summary:

Huntingdonshire District Council (HDC) has been a Community Infrastructure Levy (CIL) charging authority since May 2012.

Under the CIL Regulations 2010 (as amended), a CIL contribution receiving authority such as HDC is required to publish an annual Infrastructure Funding Statement (IFS) by no later than 31st December including:

- A statement on the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL
- A report about CIL on matters specified in the regulations
- A report about planning obligations specified in the regulations

The IFS in this report covers the period 1st April 2022 to 31st March 2023 and provides detail on how the Council is delivering the Corporate Plan to Do:Enable;Influence and the Local Plan with particular regard to infrastructure to enable growth.

Members are requested to read the IFS found at Appendix 1 and provide any comments on the infrastructure delivery in the reporting year and note the statement on future projects that may be supported by CIL.

Recommendation(s):

The Cabinet is

RECOMMENDED

- a) To approve the statement on the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL stated at para 2.5 in the Infrastructure Funding Statement
- b) Delegate authority to the Chief Planning Officer in consultation with the Executive Councillor for Strategic Planning, to make any final amendments to the IFS, if necessary, prior to publication.

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to seek agreement on the Infrastructure Funding Statement 2022/2023 and the update on the infrastructure delivery during this time (to 31 March 2023). It also asks for agreement to the statement required in relation to projects that will or may be, wholly or partly, funded by Community Infrastructure Levy (CIL).

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 Huntingdonshire District Council has been a CIL Charging Authority since May 2012. The system provides a framework to fund new infrastructure to unlock land for growth, enabling the delivery of the Huntingdonshire Local Plan 2036.
- 2.2 The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 introduced the requirement to publish an annual Infrastructure Funding Statement (IFS). The IFS must include
- The Infrastructure List – a statement of the infrastructure projects or types of infrastructure which the charging authority will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies);
 - A CIL report setting out required details on income and expenditure in relation to the previous financial year; and
 - A S106 report in relation to planning obligations (S106 agreement obligations), for the previous financial year.
- 2.3 CIL governance outlining how CIL could be spent and the process for bidding and approving funding of infrastructure projects from the CIL receipts, as shown in the IFS, was originally agreed in October 2012 and subsequently updated in December 2015 working with the then Huntingdonshire Growth & Infrastructure (HG & I) group, which made recommendations to Cabinet. The current governance was approved by Cabinet in October 2020.
- 2.4 It is now considered timely for a further review of governance, taking into account ambitions published under the Levelling Up Agenda, the recent Technical Consultation on the proposed Infrastructure Levy as well as recognising the Council's recently adopted Corporate Plan to 2028, and the three pillars of 'Do, Enable, Influence'. An update on this will be brought back to Cabinet for consideration and recommendation at a later time.
- 2.5 This annual IFS covers the financial year 1st April 2022 – 31st March 2023. The regulations require the final document to be published on the Council's website by 31st December 2023.
- 2.6 The IFS provides an opportunity to outline not only what funding has been received to support the delivery of infrastructure, but it also enables the Council to provide information on infrastructure being delivered directly by developers, in accordance with S106 legal agreements. Where

appropriate, infrastructure will be provided directly, in accordance with agreed specifications, to reduce the burden of cost on all and risk to the Council.

3. OPTIONS CONSIDERED/ANALYSIS

- 3.1 The annual Infrastructure Funding Statement 2022/2023 is shown at Appendix 1. It is split into sections to cover the regulatory requirements as outlined above at para 2.2.
- 3.2 CIL income and S106 obligations are directly related to development approved through the planning system. The statement includes reports outlining information relating to CIL and S106 planning obligations that have been approved, had monies received, funding allocated to infrastructure projects and funding spent during the financial year April 2022 – March 2023. Case studies are also given within the IFS to provide some real information and pictures behind just some of the successes within the reported year.
- 3.3 Through successful negotiation with applicants the local planning authority secures S106 income to ensure the delivery of new infrastructure to mitigate the impact of development, alongside the collection of the Levy to unlock and support growth across the district. A number of infrastructure projects were delivered in 2022/23 highlighting the council's commitment set out in the Corporate Plan to supporting the development of infrastructure that enables district-wide and localised growth as well as improving the supply of new and affordable housing, jobs, and vital community facilities. This includes the Mill Weir at Godmanchester which received nearly £250,000 towards the project to improve the Mill Weir delivered in partnership with Environment Agency, Highways England, Godmanchester Town Council, Godmanchester in Bloom and a local working group, the Godmanchester Community Liaison Group. It delivers both environmental benefits and gives the local and wider community a brilliant new space for the area. In addition the MAGPAS Air Ambulance Facility received £750,000 towards a £7m project creating a new purpose –built facility in Alconbury Weald.
- 3.4 The IFS provides an update on the Community Infrastructure Levy (CIL) receipts which have been allocated to projects, through the governance process, outlined at para 2.3 above, but were not spent in the reported year. This is shown in the IFS at 2.4 (d). This CIL investment will result in over £70million of infrastructure being delivered for the benefit of Huntingdonshire, in addition to those already completed.
- 3.5 The financial obligations received in relation to S106 agreements are bound by the specific wording of the relevant legal agreement.
- 3.6 S106 obligations also support the council's commitment set out in the Corporate Plan to supporting the development of infrastructure that enables district-wide and localised growth as well as improving the supply of new and affordable housing, jobs, and vital community facilities. Specifically in 2022/23 this has included affordable housing at a number

of locations across the district including in Alconbury Weald within the Stukeleys and a rural exception site at Great Staughton prioritising new housing for those with a connection to the village. The table on page 22 of the IFS provides further details of S106 spend during 2022/23 including sport, green spaces, health and community facilities.

3.7 Whilst the Council currently holds S106 monies noted as allocated (to an infrastructure project or type) but which had not been spent, as referenced in para 3.4 (c) of the IFS, there are a number of reasons the monies have not been noted as spent including, but not limited to:

- The necessary legal contract/indemnity is being discussed and agreed
- Evidence of matters required within the S106 legal agreement to be in place prior to transferring the funds, such as a tender/contract in place to deliver the project, have not yet been provided.
- The legal agreement may provide between 5 and 15 years in which to use the funds and, on some occasions, there is no spend deadline. These timelines are agreed as it is recognised the projects are often not quick or easy to deliver and will take time.
- Other funding may be required before the project can be implemented and so agreement to take the monies is not yet reached
- The S106 payment may have been made early and the trigger for actual delivery of the project itself has not yet been reached
- Recession/Inflation has caused delays as budget shortfalls have arisen.
- Delays in getting materials

All of these projects are kept under review to ensure matters can be progressed as soon as it is feasible to do so.

3.8 The infrastructure list at para 2.5 in the IFS, notes projects which CIL receipts could be used to fund, in line with current governance arrangements.

4. COMMENTS OF OVERVIEW & SCRUTINY

4.1 The comments of the relevant Overview and Scrutiny Panel will be published as a supplement prior to the Cabinet meeting.

5. WHAT ACTIONS WILL BE TAKEN/TIMETABLE FOR IMPLEMENTATION

5.1 Following approval by Cabinet, the Infrastructure Funding Statement 2022/23 will be published on the Council's website by 31st December 2023 in line with the requirements under Regulation 121A of the Community Infrastructure Levy Regulations 2010 (as amended).

6. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

[*\(See Corporate Plan\)*](#)

- 6.1 The IFS helps to show how several of the Council's priorities for 2023 - 2028 are being delivered through the provision of infrastructure to support and funding provision to specific projects. Specifically it is supporting the following:

Improved housing - 27. Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).

Forward-thinking economic growth - 34. Continue the delivery of the Market Town Programme, including completion of the Accelerated Programme, ongoing delivery of Future High Street projects in St. Neots, development of new Retail Hub activity in Ramsey, and delivery of UKSPF funded Vibrant Communities project.

Forward-thinking economic growth - 39. Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations - 61. Deliver the enhancement of visitor facilities at Hinchingsbrooke Country Park.

Delivering good quality, high value-for-money services with good control and compliance with statutory obligations - 62. Upgrade path and cycleways at Riverside Park St. Neots

7. LEGAL IMPLICATIONS

- 7.1 Regulation 121A requires that no later than 31st December in each calendar year, an annual infrastructure funding statement must be published. This report addresses this requirement.
- 7.2 Section 216 (2) of the Planning Act 2008 as amended by Regulation 63 of the Community Infrastructure Regulations 2010 (as amended) stated that infrastructure 'includes [and is therefore not limited to]:
- (a) roads and other transport facilities,
 - (b) flood defences,
 - (c) schools and other educational facilities,
 - (d) medical facilities,
 - (e) sporting and recreational facilities,
 - (f) open spaces.
- 7.3 The Community Infrastructure Levy may not be used to fund affordable housing.

8. RESOURCE IMPLICATIONS

- 8.1 Staff resource is required to fulfil this regulatory requirement. While overseen by the Implementation team, input is required from a range of services including finance and strategic housing. This is funded, in part, by the administration costs permitted to be retained from the CIL receipts.

9. HEALTH IMPLICATIONS

- 9.1 The use of CIL receipts and S106 planning obligations to deliver infrastructure to support growth within the District will, in many instances, have a positive impact on health and wellbeing such as the MAGPAS Air Ambulance Facility through to projects like the Huntingdon Sailing Club.

10. ENVIRONMENT AND CLIMATE CHANGE IMPLICATIONS

- 10.1 The use of CIL receipts and S106 planning obligations to deliver infrastructure to support growth within the District will, in many instances, have a positive impact on the environment and climate change, such as where strategic green space is provided or funding has supported projects such as Godmanchester Mill Weir and the Community Nursery.

11. REASONS FOR THE RECOMMENDED DECISIONS

- 11.1 The approval of the Infrastructure Funding Statement, subject to final amendments under delegated authority, enables the Council as a CIL Charging Authority to meet its statutory duty to publish an annual IFS by the 31st December in accordance with Regulation 121 A and Schedule 2 of the Community Infrastructure Levy Regulations 2010 (as amended).
- 11.2 The statement provides clear and transparent reporting of the CIL and S106 receipts and allocations and the infrastructure being delivered to support the needs of growth as outlined in the Local Plan to 2036.

12. LIST OF APPENDICES INCLUDED

Appendix 1 – Huntingdonshire Infrastructure Funding Statement 2022/23

13. BACKGROUND PAPERS

[Section 216 Planning Act 2008](#)

[Huntingdonshire Infrastructure Delivery Plan](#)

[Huntingdonshire Infrastructure Delivery Plan - Infrastructure Schedule June 2017](#)

[Huntingdonshire Infrastructure Delivery Plan Addendum November 2017](#)

[CIL Governance October 2020](#)

CONTACT OFFICER

Name/Job Title: Claire Burton, Implementation Team Leader
Tel No: 01480 388274
Email: claire.burton@huntingdonshire.gov.uk

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Infrastructure Funding Statement 2022/23

Infrastructure Funding Statement –2022/23

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1. Introduction

The Infrastructure Funding Statement (IFS) provides information on the monetary (and non-monetary) contributions sought and received from developers for the provision of infrastructure to support development in Huntingdonshire, and the subsequent use of those contributions by Huntingdonshire District Council (HDC). The report covers the financial year 1 April 2022 – 31 March 2023

Huntingdonshire seeks developer contributions through the Community Infrastructure Levy (CIL) and Section 106 agreements (also known as planning obligations).

Community Infrastructure Levy (CIL)

CIL was introduced in 2010 and has been charged in Huntingdonshire since 1st May 2012. CIL is a set charge, based on the gross internal area floorspace (GIA) of buildings, on most new developments to help fund the infrastructure needed to address the cumulative impact of development across the District's area. The CIL charging schedule, setting out the CIL charging rates, is available on the Council's [CIL charging schedule webpage](#).

Local planning authorities must use CIL to fund 'the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of the area'. There is also a neighbourhood portion of CIL – the 'meaningful proportion' or 'Local CIL' – which is similarly able to fund infrastructure but can also fund 'anything else that is concerned with addressing the demands that development places on an area'. Under 'Local CIL', a CIL charging authority must pass 15% of local CIL receipts, capped in line with the Regulations, to the Parish Council for the area where a CIL liable development takes place, rising to 25% if the Parish has a Neighbourhood Plan in place. In unparished areas, the CIL charging authority can spend equivalent amounts in the locality, following engagement with local communities.

Planning Obligation S106

Section 106 of the Town and Country Planning Act 1990 enables a local planning authority to enter into a negotiated agreement – a planning obligation - to mitigate the impact of a specific development, to make it acceptable in planning terms. The planning obligation might, for example, require the provision of or contribution to a

new or improved road, school, health facility or local green infrastructure. Local planning authorities can also seek planning obligations to secure a proportion of affordable housing from residential developments. In some instances, section 106 planning obligations may require payments to be transferred to partner organisations, such as Parish Councils.

Legislation changes

The Levelling Up and Regeneration Act makes the provision for a new Infrastructure Levy (IL) which will aim to capture land value uplift at a higher level than the current system. If taken forward it will be a locally set, mandatory charge, levied on the final value of completed development. The first Technical Consultation on this was commenced in March 2023 and the government response to the consultation responses received is yet to be issued.

2. Community Infrastructure Levy (CIL)

A CIL charge is payable either within 60 days of the commencement of a development, or within the terms of an instalment policy set by the CIL charging authority. In Huntingdonshire, CIL is payable in accordance with an agreed [Instalment Policy](#) unless there is a disqualifying event, in which case immediate payment is required.

The CIL Demand Notice (the invoice issued on commencement of a development site) sets out the whole sum payable and the associated instalments; therefore, CIL Demand Notices issued during a particular year do not necessarily equate to the CIL sums likely to be received during that year and can take up to 720 days to be paid. In addition, developments can be altered through further planning permissions over time, resulting in revised Demand Notices needing to be issued. If a Demand Notice is issued and then re-issued in the same reporting year, only the re-issued Notice would be included within the figure for CIL invoiced during the year. If the Demand Notice is re-issued from a previous financial year, this will be reported again as it is the latest demand notice issued. If this is the case, Appendix C2 will identify the developments that those relate to.

2.1 Headline Figures

CIL invoiced (set out in Demand Notices ¹) in 2022/23	£ 11,458,070.99
CIL receipts ² received in 2022/23	£ 10,754,939.71
CIL receipts that CIL regulations 59E and 59F applied to ³	£ 2,444.35
CIL expenditure ⁴ in 2022/23	£ 3,497,775.10
CIL retained ⁵ at end of 2022/23	£ 44,286,178.05

¹ Includes any late payment or other surcharges, and interest, included in Demand Notices.

² Total CIL receipts during reported year, which includes any land and infrastructure “payments” received as “In-Kind” CIL payments; any CIL receipts subsequently set aside for CIL administration and ‘Local CIL’ purposes; any CIL surcharges/interest received, and CIL received for any other reason.

³ The total amount of CIL that was relevant to CIL regulation 59E (CIL previously paid to a Parish or Town Council under CIL Regulation 59A or 59B which has subsequently been recovered from that Parish Council) and CIL regulation 59F (a proportion of CIL that may be set aside to spend in the locality of a CIL liable development, which would otherwise have been paid to a Parish or Town Council if such a Council existed in the area where the CIL charge was incurred).

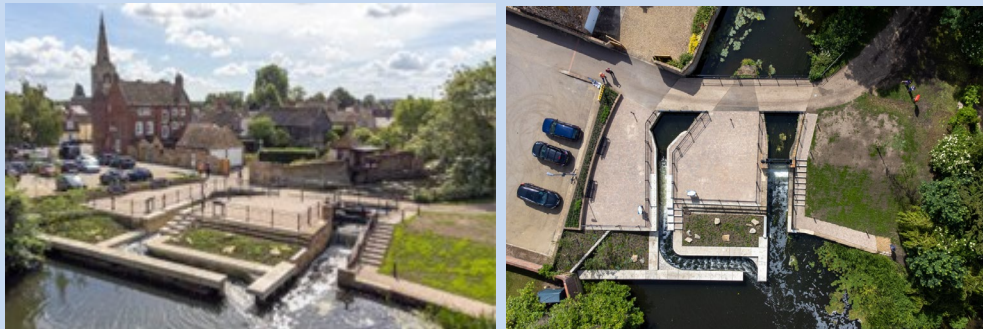
⁴ Actual CIL expenditure during the reported year, regardless of when received, including ‘Local CIL’ allocations both where spent by the charging authority under CIL regulation 59E and 59F, and where passed to Parish/Town Councils under regulation 59A or 59B, whether subsequently spent or not by that Council. Also includes CIL passed to external organisations under regulation 59(4) whether subsequently spent or not; CIL spent on administration of CIL; CIL “expenditure” in regard to any land and infrastructure payment received as “In-Kind” CIL payments from the point any development on the land is commenced or completed, and CIL refunded due to overpayments.

⁵ Total CIL retained – whenever received and including CIL retained to which regulation 59E and 59F applied.

CIL funding at Godmanchester Mill Weir

£248,000.00 of CIL funding has been spent on the improvements to the Godmanchester Weir. The total cost for the entire project was £552,000.00, with CIL providing 44% of the funding towards the overall cost. The Weir was awarded £200,000.00 in 2019/20 and a further £48,000.00 in 2021/22. The improvements to the Weir included:

- Creating a fish and fish pass
- Creating a new focal point for visitors to enjoy



2.2 CIL Infrastructure Expenditure⁶ in 2022/23

Summary details of the items of infrastructure on which CIL (including land payments) has been spent in 2022/23, and the amount of CIL spent on each item:

Infrastructure Project	CIL Amount Spent
Alconbury Weald Air Ambulance facility	£750,000.00
Buckden - The Valley	£8,249.99
Godmanchester Community Nursery	£45,000.00
Godmanchester Mill Weir Open Space improvements	£248,00.00
Huntingdon Sailing Club boatshed	£25,000.00
Kimbolton & Stonely raised zebra crossing	£20,000.00
Extension to the Little Paxton Cemetery	£30,600.00
Ramsey St Mary's recreation ground improvements	£43,087.26
Total	£1,169,937.25

See 2.4 (d) for other projects allocated funding but not spent in 2022/23.

⁶ 'Infrastructure expenditure' mainly relates to CIL spent by the reporting authority but this section can include details of infrastructure provision undertaken by an external organisation who has been passed CIL.

CIL funding at MAGPAS Air Ambulance Facility in the Stukeleys

£750,000.00 of CIL funding has been spent on the new MAGPAS air ambulance facility in Alconbury Weald, the Stukeleys. The total cost for the entire project was £7,000,000.00, with CIL providing 11% of the funding towards the overall cost. The MAGPAS facility was awarded the funding at HDC Cabinet in October 2022, and the works completed in March 2023. It included:

- Construction of the Clinical training centre
- The community hub



2.3 Other CIL Expenditure in 2022/23

2.3 (a). Total amount of CIL spent in 2022/23 on repaying money borrowed, including any interest, and details of the items of infrastructure which that money was used to provide (wholly or in part):

Infrastructure Item	CIL Spent Repaying Money Borrowed
N/A	N/A

2.3 (b). Total amount of CIL spent on administrative expenses in 2022/23 and that amount expressed as a percentage of the total CIL received in 2022/23:

CIL Spent on Administration	Percentage of Total CIL Received
£201,897.26	1.88%

2.3 (c). The amount of CIL passed to any Parish or Town Council under CIL regulations 59A and 59B⁷:

⁷ See appendices (C1) for full breakdown of payments to each town/parish.

CIL proportion passed to Parish/Town Councils	CIL Amount
15% payments	£838,080.59
25% payments	£1,287,860.00
Total payments	£2,125,040.59

2.3 (d). The amount of CIL passed to external organisations⁸ under CIL regulation 59(4)

£921,937.25

2.3 (e). Summary details of the expenditure of CIL on infrastructure, to which CIL regulations 59E or 59F applied during 2022/23:

Settlement	Item of Infrastructure	Amount allocated	Amount Spent
Winwick	Purchase of MVAS	(21/22) £6,000.00	£4,440.18
Winwick	Purchase of defibrillator	£2,000.00	£0
Total		(22/23) £2,000.00	£4,440.18

2.4 CIL Receipts Retained (Allocated⁹ and Unallocated)

2.4(a). The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year:

£7,215,929.20

2.4(b). The total amount of CIL receipts, received prior to 2022/23, *which had not been allocated* (to an infrastructure project or item) by the end of 2022/23.

£18,267,844.59

⁸ Subject to regulations 59A, 59E, 60 and 61

⁹ 'Allocated' means CIL sums retained by the reporting authority which have, or knowingly will be, passed to an internal team to fund a specific infrastructure project or infrastructure type. 'Allocated' also includes sums which will knowingly be passed to an external organisation, but which are yet to be passed.

2.4 (c). The total amount of CIL receipts, whenever collected including 2022/23, *which were allocated* (whether allocated prior to or during 2022/23 but not spent

£18,727,613.20

2.4 (d). In relation to CIL receipts, whenever collected, which were allocated (whether allocated prior to or during 2022/23 but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land payments) has been allocated, and the amount of CIL allocated to each item:

Allocated CIL Receipts

Settlement	Infrastructure Project	CIL Amount Allocated	Year Allocated
Brampton & Buckden	Great Ouse Valley Right of Way improvements	£50,000.00	2021/22
Buckden	Buckden-Huntingdon safe cycling and walking route	£100,000.00	2020/21
Catworth	Play equipment upgrade	£28,943.60	2022/23
Elton	Road safety table	£13,747.70	2022/23
Fenstanton	New village hall	£75,000.00	2020/21
Glatton	Village hall roof replacement	£49,750.00	2022/23
Godmanchester	Bearscroft Astro-turf football pitch	£150,000.00	2022/23
Great Gransden	Play equipment upgrade	£20,000.00	2022/23
Holywell-cum-Needingworth, Somersham and Warboys	B1040 Wheatsheaf Road/Somersham Road accident reduction scheme	£500,000.00	2020/21
Huntingdon	Hinchingbrooke Country Park improvement project	£1,495,184.00	2021/22
Huntingdon	Hinchingbrooke Hospital – redevelopment Phase 2 – main theatres	£271,000.00	2021/22
Ramsey	New pavilion	£33,000.00	2022/23
Ramsey	New skate park	£50,000.00	2021/22
Sawtry	3G Football pitch	£150,000.00	2021/22
Sawtry	New pavilion	£80,000.00	2022/23
Somersham	Car park extension	£15,480.90	2022/23
St Ives	Berman Park extension	£80,000.00	2019/20
St Neots	Future High Street fund	£4,830,000.00	2020/21
St Neots	Priory Park mains power supply	£15,500.00	2020/21
St Neots	Riverside cycle path improvements	£445,000.00	2019/20
The Stukeleys	Health facility	£6,013,388.00	2022/23

Settlement	Infrastructure Project	CIL Amount Allocated	Year Allocated
The Stukeleys	New special school to serve Huntingdonshire located at Alconbury Weald	£4,000,000.00	2020/21
Upwood & The Raveleys	Bentley Close Playground Works	£55,769.00	2022/23
Warboys	New village hall	£200,000.00	2019/20
Yaxley	Skate park lighting improvements	£5,850.00	2022/23
TOTAL		£18,727,613.20	

CIL Receipts Retained

2.4 (e). Summary details of any Notices served in accordance with regulation 59E (to recover CIL previously passed to a Parish or Town Council) and whether sums had been recovered by end of 2022/23:

N/A - No Notices have been issued

2.4 (f). CIL receipts received in 2022/23 retained at the end of 2022/23 (other than those to which CIL regulation 59E and 59F applied):

£8,427,101.86

2.4 (g). CIL receipts received before 2022/23 retained at the end of 2022/23 (other than those to which CIL regulation 59E and 59F applied):

£37,018,624.53

2.4 (h). CIL receipts received in 2022/23 to which CIL regulation 59E or 59F applied, retained at the end of 2022/23:

£2444.35

2.4 (i). CIL receipts received prior to 2022/23 to which CIL regulation 59E or 59F applied, retained at the end of 2022/23:

£18,283.37

2.5 The (CIL) Infrastructure List

Regulation 121A(1)(a) requires the infrastructure funding statement to include:

A statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) (“the infrastructure list”).

Projects to be delivered allocated funding	
District/Ward	Project
Brampton & Buckden	Great Ouse Valley Right of Way improvements
Buckden	Buckden-Huntingdon safe cycling and walking route
Catworth	Play equipment upgrade
Elton	Road safety table
Fenstanton	New village hall
Glatton	Village hall roof replacement
Godmanchester	Bearscroft Astro-turf football pitch
Great Gransden	Play equipment upgrade
Holywell-cum-Needingworth, Somersham and Warboys	B1040 Wheatsheaf Road/Somersham Road accident reduction scheme
Huntingdon	Hinchingbrooke Country Park improvement project
Huntingdon	Hinchingbrooke Hospital – redevelopment Phase 2 – main theatres
Ramsey	New pavilion
Ramsey	New skate park
Sawtry	3G Football pitch
Sawtry	New pavilion
Somersham	Car park extension
St Ives	Berman Park extension
St Neots	Future High Street fund
St Neots	Priory Park mains power supply
St Neots	Riverside Park cycle path improvements
The Stukeleys	Health facility located at Alconbury Weald
The Stukeleys	New SEND school to serve Huntingdonshire located at Alconbury Weald
Upwood	Bentley Close playground upgrades
Warboys	New village hall
Yaxley	Skate Park lighting improvements

Since April 1st 2023 the following projects have been agreed by Cabinet:

Future Agreed Projects to be delivered allocated funding in 2023/24	
District/Ward	Project
Sawtry	Monks Wood Police training centre
St Ives	One Leisure sand dressed pitch improvements
St Neots	Longsands School computer suite improvements

Other Projects to be delivered allocated funding in 2022/23	
¹⁰ Winwick	Defibrillator

CIL funds could, in addition to the above, be allocated towards the following, if approved via the appropriate governance structure noted above:

- Strategic Transport including items such as A428, A141, A14, A1 and East-West Rail and
- Supporting the delivery of growth in the District, as identified in the Infrastructure Delivery Plan (IDP) and HDC's Corporate Plan.

The Council will periodically review its funding priorities for CIL.

¹⁰ It should be noted that Winwick does not have a Parish Council at this time and therefore this bid is in relation to its 'meaningful proportion' or 'Local CIL' spend and not the Strategic portion.

3. SECTION 106 (PLANNING OBLIGATIONS) REPORT

Planning obligations within a Section 106 agreement will be handled by the relevant authority as stipulated within the individual agreement. Section 106 agreements are often signed jointly by Huntingdonshire District Council and Cambridgeshire County Council due to the kinds of infrastructure which will be delivered as part of the relevant developments. It should be noted that although Huntingdonshire District Council is signatory to those agreements, those infrastructure items under the responsibility of Cambridgeshire County Council will be reported within their own Infrastructure Funding Statement.

Section 106 Agreements Signed in 2022/23¹¹

S106 Agreements	8
Deeds of Variation	7
Unilateral Undertakings	2
Total agreements signed	17

3.1 Headline Figures, Monetary Contributions

Total money to be provided ¹² through planning obligations agreed in 2022/23	£940,221.83
Total money received ¹³ through planning obligations (whenever agreed) in 2022/23	£612,227.41
Total money, received through planning obligations (whenever agreed), spent ¹⁴ in 2022/23	£ 225,532.93
Total money, received through planning obligations (whenever agreed), retained ¹⁵ at the end of 2022/23 (excluding “commuted sums” for longer term maintenance)	£707,401.48
Total money, received through planning obligations (whenever agreed), retained at the end of 2022/23] as “commuted sums” for longer term maintenance	£915,059.04

¹¹ See appendix (S1) for the list of applications.

¹² Sums to be provided that are yet to be confirmed have been estimated.
See appendix (S2) for details.

¹³ Including sums received for monitoring in relation to the delivery of s106 obligations.
See appendix (S3) for details.

¹⁴ “Spent” includes sums transferred to an external organisation to spend but does not include sums held internally by HDC, whether allocated or otherwise to a specific infrastructure project or type. Total money spent also includes sums spent on monitoring the delivery of S106 obligations.

¹⁵ ‘Retained’ refers to S106 sums remaining unspent including sums both ‘allocated’ and ‘unallocated’ and does not include in this table commuted sums which are for longer term maintenance.

Non-Monetary Contributions

Total number of affordable housing units to be provided through planning obligations agreed in 2022/23 ¹⁶	206
Total number of affordable housing units which were provided ¹⁷ through planning obligations (whenever agreed) in 2022/23	481
Total number of school places for pupils to be provided through planning obligations agreed in 2022/23	This figure will be reported in the IFS produced by Cambridgeshire County Council

¹⁶ See appendix (S4) for details.

¹⁷ This is not a regulatory requirement, but it is included for clarity and transparency.
See [Annual Monitoring Report](#)

S106 Affordable Housing at Great Staughton, 20/01915/FUL

A rural exception site completed in 2022/23 in accordance with the associated S106 agreement. This site contains 12 Affordable Homes prioritising people with a Great Staughton connection. A Community Land Trust, a nonprofit organisation that holds land on behalf of a place-based community, while serving as the long-term steward for affordable housing and other community assets on behalf of a community, was also established.



S106 Affordable Housing at The Stukeleys

22 Affordable new homes for first time buyers were completed on Alconbury Weald in November 2022. The homes included:

- 8 1-bed flats
- 11 2-bed flats and
- 3 Coach houses



Non-monetary contributions

Summary details outside of the above table on page 14 - any other non-monetary contributions¹⁸ to be provided through Section 106 planning obligations which were agreed in 2022/23 are outlined in the table below.

Please note that where reference is made in the table below to illustrative or indicative layouts/ masterplans, the figure given for the area of green space to be provided may not reflect what is eventually provided. All Section 106 contributions in any given agreement are subject to implementation of the relevant planning permission and may be renegotiated at a later stage.

¹⁸ This includes any land or infrastructure to be provided.

Planning reference and site proposal	Planning agreement	Settlement	Type of infrastructure	Further detail
16/00906/FUL - Proposed demolition of existing building and erection of a mixed use development (C3 and A3/A4) comprising 16 dwellings, café and moorings	S106 Agreement – Dated 06 January 2023	Godmanchester	Flood Management Scheme	'Flood Management Scheme' means a scheme to be approved in writing by the District Council to include details of the Management Company which will be responsible in perpetuity for flood management, including the inspection/maintenance/operation and updating of the flood management systems and processes across the entirety of the site
17/00101/OUT - Proposed residential development of up to 25 dwellings following demolition of existing packing station	S106 Agreement – Dated 09 February 2023	Holme	Footpath works Green space Land	Footpath Works means works to provide the sections of footpath and as applicable to upgrade any existing footpath along the sections along the routes shown on the Proposed Footpath Improvement Plan Approximately 1786m2 of informal green space serving the Development
18/02753/OUT - Outline planning permission for a phased residential development (Use Class C3) of up to 290 homes, highway works including access off Silver Street,	S106 Agreement – Dated 12 August 2022	Buckden	Footpaths and Accessways Green Space	Creation of publicly accessible routes to move within and in and out of the Development. Green Space of not less than 1.38ha to

Planning reference and site proposal	Planning agreement	Settlement	Type of infrastructure	Further detail
landscaping, ground works, and other ancillary works. All matters are reserved apart from access.			Land Play Equipment	be provided. Areas of play to be included in the Green Space Land (Full details to be provided with REM(s))
19/01790/OUT - Application for outline planning permission for up to 132 dwellings (including one self-build dwelling) with all matters reserved other than access on land north of The Bank, Somersham.	S106 Agreement – Dated 15 February 2023	Somersham	Green Space Land	This is the part of the land to be laid out as informal and/or formal green space serving the Development. 10,500m ² of multi-functional open space has been proposed.
20/00164/OUT - Outline Application for Rural Exceptions Housing for up to 16 Dwellings with all matters reserved, except access.	S106 Agreement – Dated 04 July 2022	Hilton	Green Space Land	This is the part of the land to be laid out as informal and/or formal green space serving the Development, this should be in the region of 860m ² .
20/02128/OUT - Outline planning permission for up to 39 dwellings and 0.2ha of allotments with associated works, all matters reserved	S106 Agreement – Dated 14 July 2022	Fenstanton	Allotments Green Space Land	This is for a 0.2ha extension to the existing allotment gardens. For 39 dwelling this should be around 1,860m ² with 730m ² for children to play safely.
20/02613/FUL - Full: phased residential development of 178 dwellings with access, car/cycle parking, landscaping and associated	S106 Agreement – Dated 01 June 2022	Huntingdon	Bus Stops and associated infrastructure	3 bus stops and two shelters to be provided for the Development. Two bus stops to be located on Brampton Road and one on the Western side of St

Planning reference and site proposal	Planning agreement	Settlement	Type of infrastructure	Further detail
works			<p>Green Space Land</p> <p>Pedestrian Crossings</p> <p>Transport Works</p>	<p>Johns Street.</p> <p>Onsite informal green space land of 1408m2</p> <p>Pedestrian crossings to be created at St Johns Street and Brampton Road.</p> <p>Improvements to the existing site access onto St Johns Street and access improvements onto Edison Bell Way.</p>
21/02027/OUT - Outline application for the erection of up to 15no. dwellings (60% affordable) along with associated infrastructure and landscaping with all matters reserved apart from access	S106 Agreement – Dated 21 December 2022	Alconbury Weston	Green Space Land	Based on the development size it is proposed a total of 743m2 of informal space is required.
21/02111/OUT - Outline planning permission for 11 dwellings and associated works (all matters reserved)	S106 Agreement – Dated 07 December 2022	Somersham	Green Space Land	Based on 11 residential proposed units is it proposed that 511m2 of informal space be provided.

3.2 Section 106 Infrastructure Expenditure in 2022/23

S106 Funded refurbishments at Nelson Road Play Area, St Neots

St Neots Town Council has received Section 106 money towards refurbishing Nelson Road Play Area. The total amount transferred to St Neots Town Council in 2022/23 was £24,411.65. This money was received under planning application 1401248FUL - 20 Little End Road, Eaton Socon, St Neots, PE19 8JH - Demolition of existing building and provision of 70 bedroom residential care home (class C2), 45 dwellings, access, parking, landscaping and other associated works.

The money has been used to pay for refurbishments which were completed in May 2022. The works included:

- a new springer,
- an inclusive children's roundabout,
- a flower spinner,
- the repainting of the existing slide and swings.



S106 Funded Tree-Planting at Oxmoor Lane, Huntingdon

Huntingdonshire District Council received S106 money towards the provision/ maintenance of trees under planning application 1201953REM – Land North East of Huntingdonshire Regional College, California Road, Huntingdon – Approval of appearance, landscaping, layout, scale and access relating to the erection of 180 homes. The amount spent in 2022/2023 was £15,732 and was used towards the purchase of:

- 114 purple leaf plum trees, which have been planted along the corridor of green open space in Huntingdon known as Oxmoor Lane.
- Remaining funds from the Section 106 contribution will be used towards the watering and maintenance of the plum trees.



S106 Funded Play Spaces in Ramsey

Ramsey Town Council has received Section 106 money towards play equipment in Ramsey and Ramsey St Mary's. The amount transferred in the 2022/23 financial year was £8,640.39. This money was received under planning application 0704098FUL - Land At And Including 3 And 5 Old Station Road, Ramsey, Cambridgeshire - Erection of 10 flats.

The money was used to fund:

- a replacement swing and a basket swing in the playground on Oak Way in Ramsey St. Mary
- a basket swing at the Queen Elizabeth II park on Mill Lane in Ramsey.



Summary details of the items of infrastructure on which money received through planning obligations (whenever received) has been spent¹⁹ in 2022/23. This includes the amount of money received, the purpose for which it should be spent, and an update on the current delivery.

Transferee	Date of transfer	Sum transferred	Purpose	Further Update on project
Brampton Parish Council	11/08/2022	£15,873.13	Play	Project complete: funds were used to purchase the artificial cricket wicket, new fencing for the play area at Laws Crescent and towards a play area repair kit needed at the Thrapston Road play area.
Brampton Parish Council	25/07/2022	£61,017.20	Community Facility Provision	Funds were used towards the fitout of the new community centre.
Brampton Parish Council	21/11/2022	£17,281.64	Allotment maintenance	Funding used towards maintenance of the new allotment, in particular drainage.
Bury Parish Council	02/02/2023	£34,946.23	Off-Site contribution for MUGA	Funds have not yet been used, as Bury Parish Council are waiting for additional funding from a further Section 106 agreement.
Huntingdon Town Council	20/03/2023	£6,592.38	Green Space improvements in Huntingdon	Project was completed in July 2023: see next year's Infrastructure Funding Statement.
Huntingdonshire District Council	31/03/2023	£8,463.50	Open Space improvements in St Neots	Project not yet complete: new footway in St Neots Riverside park has been paid for but remaining funds are to be used to purchase signs to install at the Riverside Miniature Railway.

¹⁹ Including sums transferred to external organisations, which are regarded as "spent" in the regulations, and details of the infrastructure provided with regard to such transfers of money, where the sums have subsequently been spent.

Transferee	Date of transfer	Sum transferred	Purpose	Further Update on project
NHS England	02/02/2023	£4,650.00	Health facilities interest	Project complete: the monies were used towards the cost of the extension scheme, which was completed at Wellside Surgery Sawtry. The scheme added 3 consulting rooms.
St Neots Town Council	01/09/2022	£24,411.65	Provision and improvement of Public Open Space	Project was completed in May 2022. A new springer was installed, along with an inclusive roundabout, a hopscotch decal with flower spinner, and a new self-closing gate, and the existing slide and swings were repainted.
St Neots Town Council	28/03/2023	£11,309.82	For play equipment at Bushmead	This sum has not yet been spent but is earmarked for the maintenance of the play area at Bushmead Junior School.
Upwood Cricket Club	30/06/2022	£7,536.28	The improvement of facilities	Work was undertaken in September 2022 to upgrade the playing surface at Upwood Cricket Club. Additionally, the funds have been used to pay for a mobile frame and net.
	Total spent:	£ 192,081.83		

3.3 Other Expenditure of Section 106 Receipts in 2022/23

3.3 (a). Total amount of money, received through planning obligations (whenever agreed and money received), spent in 2022/23 on repaying money borrowed, including any interest, and details of the items of infrastructure which that money was used to provide (wholly or in part):

£0

Huntingdonshire District Council has not borrowed money to fund infrastructure.

3.3 (b). Total amount of money, received through planning obligations (whenever agreed and money received), spent²⁰ in 2022/23 in respect of monitoring (including reporting under CIL regulation 121A) in relation to the delivery of planning obligations:

£53,380.27

3.4 Section 106 Receipts Retained (Allocated²¹ and Unallocated)

3.4 (a). The total amount of money, received through planning obligations prior to 2022/23 *which had not been allocated* (to an infrastructure project or item) by the end 2022/23:

£ 0

All S106 agreements have specific infrastructure-type projects which outline how money should be spent and so all money in 2022/23 was allocated.

3.4 (b). The total amount of money, received under any planning obligation in any year, *which had been allocated* (to an infrastructure project or type) for spending by the end of 2022/23 but which had not been spent:

£854,396.53

²⁰ If the total spent on monitoring is not known, an estimate is provided (in line with regulations).

²¹ 'Allocated' means Section 106 sums retained by the reporting authority which have, or knowingly will be, passed to an internal team to fund a specific infrastructure project or infrastructure type. 'Allocated' also includes sums which will knowingly be passed to an external organisation, but which are yet to be passed.

3.4 (c). Summary details of the infrastructure projects or items to which receipts from planning obligations, whenever collected including 2022/23, have been allocated (but not spent) and the amount allocated to each item:

Town	Planning Ref.	Project/s	Balance C/F
Brampton	16/00975/FUL 56 Dwells Brampton Park, Buckden Rd, Brampton	Improvements to Miller Way Doctor's Surgery	£13,180.35
Bury	18/01692/FUL - Land West of Garden Court And 1 To 16 Upwood Road Bury	Bus Shelter provision on Upwood Road	£15,696.97
Godmanchester	20/02540/FUL - Land East Of 2 Cardinal West Godmanchester	Roman Hicks Doctors Surgery expansion & Bearscroft sports pitch improvements	£62,557.80
Godmanchester	18/00532/OUT - Land On The West Side Of A1198 And Behind 29 - 31 Pettit Road Godmanchester	Roman Hicks Doctors Surgery expansion & off-site facilities green space	£43,682.23
Great Gransden	17/00979/FUL - Between 31 And 32 Mandene Gardens Great Gransden	Open Space improvements to playing field	£3,032.70
Huntingdon	1400102FUL Land North Of Pathfinder House Car Park, St Marys Street, Huntingdon	Play improvements at Riverside Park	£18,379.00
Huntingdon	1400693FUL 4 Cromwell Walk Huntingdon	Public open space maintenance/improve ments	£11,512.17

Town	Planning Ref.	Project/s	Balance C/F
Huntingdon	0500836OUT Land North East of Huntingdon Regional College, California Road, Huntingdon	New tree maintenance at Oxmoor Lane and Local equipped area for play	£78,435.64
Huntingdon	1301836OUT Land between Brampton Road and Ermine Street, Huntingdon	Off-site facilities contribution	£31,478.78
Huntingdon	1602712FUL 11-12 Ferrars Road, Huntingdon, PE29 3DH	Outdoor Sports Contribution	£6,350.64
Little Paxton	0302792FUL 1300678FUL Riverside Mill, Mill Lane, Lt Paxton	Buckden/Little Paxton Surgery improvements, play equipment contribution	£40,722.79
Ramsey	1401852OUT Land at Junction of Field Rd, Blenheim Rd, Ramsey	Affordable Housing Payment in Lieu	£108,411.63
Ramsey	0400453OUT Bury Rd, Ramsey	Off-Site leisure & recreation facilities	£17,293.83
Ramsey	19/01576/FUL Land At The Corner Of Stocking Fen Road And St Marys Road Ramsey	Formal Sports Contribution for Ramsey Cricket Club	£58,596.40
St Neots	1101368OUT &0101550OUT Loves Farm I	Allotments and Primary Health Care Contribution	£55,150.97

Town	Planning Ref.	Project/s	Balance C/F
Stilton	21/00643/FUL 24 High Street Stilton, Peterborough, PE7 3RA	Affordable Housing Contribution towards the delivery of affordable housing on alternative sites	£45,087.75
Wansford	9601592OUT Plot no various Waters Edge, Wansford	Access to the River Nene in Wansford and/or Wansford Station facilities	£127,447.29
Warboys	1401887OUT Land South of Farriers Way and Bencroft Lane, Warboys	Provision and/or maintenance of adult and youth recreation space in Warboys	£43,288.24
Warboys	16/02519/OUT Land Between Old Mill Avenue and Station Road And 43 Station Road, Warboys	New formal outdoor grass sports pitches at Warboys Sports and Social Club	£49,158.51
Total			£829,463.69

4. Section 278 Agreements Report (Optional Reporting)

4.1 Summary details of any funding or provision of infrastructure which is to be provided through a highway agreement under Section 278 of the Highways Act 1980 which was entered into during the reported year.

Any matters under Section 278 are dealt by Cambridgeshire County Council.

4.2 Summary details of any funding or provision of infrastructure under a highway agreement which was provided during the reported year.

Any matters under a highway agreement are dealt by Cambridgeshire County Council.

5.1 ANNEX A: The Regulatory Requirements for Infrastructure Funding Statements - The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019

Regulation 121A states:

- (1) Subject to paragraph (2), no later than 31st December in each calendar year a contribution receiving authority must publish a document (“the annual infrastructure funding statement”) which comprises the following :-
 - (a) a statement of the infrastructure projects or types of infrastructure which the charging authority intends will be, or may be, wholly or partly funded by CIL (other than CIL to which regulation 59E or 59F applies) (“the infrastructure list”);
 - (b) a report about CIL, in relation to the previous financial year (“the reported year”), which includes the matters specified in paragraph 1 of Schedule 2 (“CIL report”);
 - (c) a report about planning obligations, in relation to the reported year, which includes the matters specified in paragraph 3 of Schedule 2 and may include the matters specified in paragraph 4 of that Schedule (“section 106 report”).
- (2) The first annual infrastructure funding statement must be published by 31st December 2020.
- (3) A contribution receiving authority must publish each annual infrastructure funding statement on its website.

5.2 ANNEX B: List of Schedule 2 requirements for the Infrastructure Funding Statement

Community Infrastructure Levy

Reporting Requirement (Schedule 2, Paragraph 1)	Sum/Details	Ref. in Template
1 (a). The total value of CIL set out in all demand notices issued in the reported year	£ 11,458,070.99	2.1
1 (b). The total amount of CIL receipts for the reported year	£10,754,939.71	2.1
1 (c). The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year but which have not been allocated	£18,267,844.59	2.4 (b)
1 (d). The total amount of CIL receipts, collected by the authority, or by another person on its behalf, before the reported year and which have been allocated in the reported year	£7,215,929.20	2.4(a)
1 (e). The total amount of CIL expenditure for the reported year	£ 3,497,775.10	2.1
1 (f). The total amount of CIL receipts, whenever collected, which were allocated but not spent during the reported year	£18,727,613.20	2.4(c)
1 (g). in relation to CIL expenditure for the reported year, summary details of:- (i) the items of infrastructure on which CIL (including land payments) has been spent, and the amount of CIL spent on each item; (ii) the amount of CIL spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part); (iii) the amount of CIL spent on administrative expenses pursuant to regulation 61, and that amount expressed as a percentage of CIL collected in that year in accordance with that regulation;	£1,169,937.25 N/A £201,897.26 (1.88%)	2.2 2.3(a) 2.3(b)
1 (h). in relation to CIL receipts, whenever collected, which were allocated but not spent during the reported year, summary details of the items of infrastructure on which CIL (including land payments) has been allocated, and the amount of CIL allocated to each item;	£18,727,613.20	2.4(d)
1 (i). The amount of CIL passed to: (i) any Parish Council under Regulation 59A or 59B (ii) any person under Regulation 59(4)	£2,125,040.59 £921,937.25	2.3(d) 2.3(c)

<p>1 (j). summary details of the receipt and expenditure of CIL to which regulation 59E or 59F applied during the reported year including—</p> <p>(i) the total CIL receipts that regulations 59E and 59F applied to;</p> <p>(ii) the items of infrastructure to which the CIL receipts to which regulations 59E and 59F applied have been allocated or spent, and the amount of expenditure allocated or spent on each item;</p>	<p>£ 2,444.35</p> <p>£ 2,000.00 allocated £4,440.18 spent</p>	<p>2.1</p> <p>2.3(e)</p>
<p>1. (k) summary details of any notices served in accordance with regulation 59E, including—</p> <p>(i) the total value of CIL receipts requested from each Parish Council;</p> <p>(ii) any funds not yet recovered from each Parish Council at the end of the reported year;</p>	<p>£ 0</p> <p>£ 0</p>	<p>2.4(e)</p> <p>2.4(e)</p>
<p>1. (l) The total amount of:</p> <p>(i) CIL receipts for the reported year retained at the end of the reported year other than those to which regs 59E and 59F applied;</p> <p>(ii) CIL receipts from previous years retained at the end of the reported year other than those to which regs 59E and 59F applied;</p> <p>(iii) CIL receipts for the reported year to which regs 59E and 59F applied retained at the end of the reported year;</p> <p>(iv) CIL receipts from previous years to which regs 59E and 59F applied retained at the end of the reported year.</p>	<p>£8,427,101.86</p> <p>£37,018,624.53</p> <p>£ 2444.35</p> <p>£ 18,283.37</p>	<p>2.4(f)</p> <p>2.4(g)</p> <p>2.4(h)</p> <p>2.4(i)</p>

Section 106 Planning Obligations

Reporting Requirement (Schedule 2, Paragraph 3 and (Optional) 4)	Sum/ Details	Ref. in Template
3 (a). the total amount of money to be provided under any planning obligations which were entered into during the reported year;	£940,221.83	3.1
3 (b). the total amount of money under any planning obligations which was received during the reported year;	£612,227.41	3.1
3 (c). the total amount of money under any planning obligations which was received before the reported year which has not been allocated by the authority;	£0	3.4(a)

Reporting Requirement (Schedule 2, Paragraph 3 and (Optional) 4)	Sum/Details	Ref. in Template
3 (d). summary details of any non-monetary contributions to be provided under planning obligations which were entered into during the reported year, including details of— <ul style="list-style-type: none"> (i) in relation to affordable housing, the total number of units which will be provided; (ii) in relation to educational facilities, the number of school places for pupils which will be provided, and the category of school at which they will be provided; 	<p style="text-align: right;">206</p> <p style="text-align: right;">N/A</p>	<p style="text-align: right;">3.1</p> <p style="text-align: right;">3.1</p>
3 (e). the total amount of money (received under any planning obligations) which was allocated but not spent during the reported year for funding infrastructure;	<p style="text-align: right;">£854,396.53</p>	<p style="text-align: right;">3.4(b)</p>
3 (f). the total amount of money (received under any planning obligations) which was spent by the authority (including transferring it to another person to spend);	<p style="text-align: right;">£255,532.93</p>	<p style="text-align: right;">3.1</p>
3 (g). in relation to monies (received under planning obligations) which were allocated by the authority but not spent during the reported year, summary details of the items of infrastructure on which the money has been allocated, and the amount of allocated to each item;	<p style="text-align: right;">£829,463.69</p>	<p style="text-align: right;">3.4(c)</p>
3 (h). in relation to monies (received under planning obligations) which were spent by the authority during the reported year (including transferring it to another person to spend), summary details of— <ul style="list-style-type: none"> (i) the items of infrastructure on which monies (received under planning obligations) were spent, and the amount spent on each item; (ii) the amount of monies (received under planning obligations) spent on repaying money borrowed, including any interest, with details of the items of infrastructure which that money was used to provide (wholly or in part); (iii) the amount of monies (received under planning obligations) spent in respect of monitoring (including reporting under regulation 121A) in relation to the delivery of planning obligations. 	<p style="text-align: right;">£192,081.83</p> <p style="text-align: right;">£ 0</p> <p style="text-align: right;">£53,380.27</p>	<p style="text-align: right;">3.2</p> <p style="text-align: right;">3.3(a)</p> <p style="text-align: right;">3.3(b)</p>
3 (i). the total monies (received under any planning obligations) during any year which were retained at the end of the reported year, and where any of the retained monies have been allocated for the purposes of longer-term	<p style="text-align: right;">£915,059.04</p>	<p style="text-align: right;">3.1</p>

Reporting Requirement (Schedule 2, Paragraph 3 and (Optional) 4)	Sum/Details	Ref. in Template
maintenance (“commuted sums”), also identify separately the total amount of commuted sums held.		

Reporting requirement (Schedule 2, Paragraph 4 (optional))	Sum/Details	Ref. in Template
4 (a). summary details of any funding or provision of infrastructure which is to be provided through a highway agreement under section 278 of the Highways Act 1980 which was entered into during the reported year	£ 0	4.1
4 (b). summary details of any funding or provision of infrastructure under a highway agreement which was provided during the reported year.	£ 0	4.2

6. Appendices

C1 – Town and Parish Meaningful Proportion Payments

TOWN/PARISH 15%	AMOUNT
ALCONBURY	£2,044.08
19/01416/FUL - Land South Of 22 And 24 School Lane	
ALCONBURY WESTON	£3,580.87
18/01946/FUL - 50 Hamerton Road	
BLUNTISHAM	£8,290.08
19/02104/FULTDC - Land Adjacent To 15 Mill Lane	
BRAMPTON	£11,618.27
17/00577/FUL - Brampton Park	
19/01135/FUL - Land At Poplars Farm	
BRINGTON & MOLESWORTH	£6,963.73
19/01585/FUL - Land North Of Ba'a Komi Church Lane	
20/00778/FUL - Land North Of Ba'a Komi Church Lane	
BURY	£31,569.06
18/01692/FUL - Land West Garden Court 1 To 16 Upwood Road	
20/00085/S73 - Land West Garden Court 1 To 16 Upwood Road	
BYTHORN & KEYSTON	£2,921.75
20/01146/FUL - Land South East White Gates Thrapston Road	
COLNE	£26,854.21
21/02445/S73 - Plum Tree Court Bluntisham Road	
21/00842/FUL - Land Adjacent Orchard View Earith Road	
21/02160/FUL - Land North West Of Fairfield Earith Road	
20/01598/FUL - Land North Of 2 And 3 Home Farm Close	
EARITH	£4,019.83
18/02527/FUL - The Bungalow Chapel Road	
ELTON	£6,737.20
18/02691/FUL - Elton Furze Golf Club	
GREAT PAXTON	£12,349.17
19/00959/FUL - 74 High Street	
GREAT STAUGHTON	£2,809.35
21/02333/FUL - Land Adjacent The Tavern The Green	
HOLYWELL-CUM-NEEDINGWORTH	£46,713.19
19/01166/REM - Land South A1123/West Of Bluntisham Road	

17/01641/FUL – Watermill Back Lane	
HUNTINGDON	£8,459.28
16/02093/FUL - Land At Including British Gas Plc Mill Common	
KIMBOLTON	£1,467.69
21/01800/FUL - 27 High Street Kimbolton	
LITTLE PAXTON	£123,883.32
18/00551/FUL - West Lodge Great North Road	
20/02425/REM - Land At Riversfield Great North Road	
PIDLEY-CUM-FENTON	£8,692.30
18/01743/FUL - Land North Of East View Warboys Road	
18/02739/FUL - Land North Of East View Warboys Road	
20/01335/FUL - Rookery Farm Fen Road	
RAMSEY	£158,342.02
19/00797/FUL - Land West Park Road &The Malting Biggin Lane	
19/00989/FUL - Land At Railway Inn Great Whyte	
19/00795/REM - Land West Park Road &The Malting Biggin Lane	
19/00796/REM - Land West Park Road &The Malting Biggin Lane	
21/00562/REM -161 Herne Road Ramsey St Marys	
20/01411/FUL - Former Hadley The Hollow	
SAWTRY	£53,620.11
19/00462/REM - Land South West Of Mill Cottage Gidding Road	
SIBSON-CUM-STIBBINGTON	£5,267.41
21/01558/FUL - Land At 30 Elton Road	
21/02054/S73 – Petersfield 99 Elton Road	
SOMERSHAM	£14,175.56
19/02220/REM - Land East Of West Newlands	
SPALDWICK	£5,263.20
20/02155/FUL - Land East Of Ivy House High Street	
ST IVES	£876.17
20/00969/FULTDC - 44 Edinburgh Drive	
STILTON	£87,842.67
20/02362/REM - Land Rear Of 68 To 82 North Street	
20/00713/FUL - Land Between 66B And 68 North Street	
THE STUKELEYS	£179,164.68
21/00283/REM - Alconbury Airfield	
21/01548/REM - Alconbury Airfield	
21/01833/REM - Alconbury Airfield	

21/02675/REM - Parcel 6A The Boulevard Alconbury Weald	
21/01004/FUL - 7 Owl End	
TOSELAND	£2,084.88
18/00026/FUL - Green Farm High Street	
WARBOYS	£5,330.70
21/01178/FUL - Land Adjacent To 68 Station Road	
21/01655/FUL - Cherry Lodge Puddock Road	
YAXLEY	£17,139.81
20/00741/FUL - Land South Of 119 To 139 Main Street	
21/00737/REM -The Bungalow Great North Road	
20/02311/FUL - 26 Blenheim Way	
18/02165/FUL - 2 Park Close	
15% Total	£838,080.59

TOWN/PARISH 25%	AMOUNT ²²
BUCKDEN	£5,342.87
21/01301/FUL - Manor Farm Stirtloe Lane	
BURY	£79,675.21
20/00161/REM - Upwood Hill House RAF Upwood	
ELLINGTON	£5,416.61
21/02142/S73 - Land At Corner Thrapston Road Malting Lane	
GODMANCHESTER	£221,151.32
21/01107/REM - Land West Side A1198 rear 29 - 31 Pettit Road	
19/02300/REM - Land East Of 2 Cardinal West	
20/02540/FUL - Land East Of 2 Cardinal West	
21/00928/REM - Dexters Farm Bearscroft Lane	
HOUGHTON & WYTON	£137,317.17
19/01180/REM - Houghton Grange Houghton Hill	
20/01438/FUL - Houghton Grange Houghton Hill	
HUNTINGDON	£109,996.69
20/01559/FUL - 21 East Street	
21/00604/FUL - Hinchingbrooke Hospital	
21/01078/FUL - Ringshill Residence Sallowbush Road	
19/01188/FUL - Land At 29 Claytons Way	
19/01203/FUL - 97 High Street	
20/00942/OUT - Medway Centre Medway Road	

²² The amount stated is the Town/Parish meaningful proportion payments received by Huntingdonshire District Council in the reported year, which have been transferred to the Town/Parish Council in accordance with the CIL Regulations.

19/00937/FUL - Trinity School School Lane	
ST NEOTS	£728,960.13
20/01507/REM - Wintringham Park Cambridge Road	
20/00513/FUL - 4 Berkley Street	
21/01197/FUL - 75 New Street	
21/01674/REM - Wintringham Park Cambridge Road	
21/02852/FUL - Land At The Granary Ackerman Street	
22/00004/FUL - 211 Crosshall Road	
25% Total	£1,287,860.00

C2 – Demand Notices which have been re-issued this reporting period originally issued in previous financial years – None issued

PARISH	APPLICATION	VALUE ²³	PREVIOUS FINANCIAL YEAR
N/A	N/A	N/A	N/A

²³ These figures include Demand Notices which were re-issued, due to approved deferrals of instalment payments, in accordance with the Community Infrastructure Levy (Coronavirus) (Amendment) (England) Regulations 2020.

S1 – List of Applications Signed During 2022/23

- S106 agreements

App No	Deed Date	Address	Planning Application Details
16/00906/FUL	S106 Agreement dated 6 th January 2023	Land At Former Site of Huntingdon Marine And Leisure Ltd Bridge Place Godmanchester	Proposed demolition of existing building and erection of a mixed use development (C3 and A3/A4) comprising 16 dwellings cafe and moorings
18/02753/OUT	S106 Agreement dated 12 th August 2022	Land East Of Silver Street Buckden	Outline planning permission for a phased residential development (Use Class C3) of up to 290 homes highway works including access off Silver Street landscaping ground works and other ancillary works. All matters are reserved apart from access.
19/01790/OUT	S106 Agreement dated 15 th February 2023	Land North Of 16 The Bank Somersham	Application for outline planning permission for up to 132 dwellings (including one self-build dwelling) with all matters reserved other than access on land north of The Bank Somersham.
20/00164/OUT	S106 Agreement dated 4 th July 2022	Land West Of Wychwood Church End Hilton	Outline Application for Rural Exceptions Housing for up to 16 Dwellings with all matters reserved except access.

App No	Deed Date	Address	Planning Application Details
20/02128/OUT	S106 Agreement dated 14 th July 2022	Land East Of Bridge Over A14 And Between A14 And Cambridge Road Fenstanton	Outline planning permission for up to 39 dwellings and 0.2ha of allotments with associated works all matters reserved
20/02613/FUL	S106 Agreement dated 1 st June 2022	Land Between St Johns Street And George Street Huntingdon	Full: phased residential development of 178 dwellings with access car/cycle parking landscaping and associated works
21/02027/OUT	S106 Agreement dated 21 st December 2022	Land North Of Butchers Close Alconbury Weston	Outline application for the erection of up to 15no. dwellings (60% affordable) along with associated infrastructure and landscaping with all matters reserved apart from access
21/02111/OUT	S106 Agreement dated 7 th December 2022	Land North Of The Pasture Somersham	Outline planning permission for 11 dwellings and associated works (all matters reserved)

- Deeds of Variation

In addition to the above S106 agreements for newly approved applications, the following were signed during 2022/23 making changes to existing S106 agreements. Where a Deed of Variation has been entered into in the reported year, the element reported on are those new or amended obligations only. As such, this can result in obligations which have previously been reported on being duplicated.

App No	Deed of Variation (DOV) Date	Address	Planning Application Details
21/00838/S106	S106 DOV dated 16 th November 2022	Land North Of Manor Farm Church Street, Yaxley, Peterborough	Erection of 161 dwellings garaging estate and access roads with provision of landscaping and public open space – 0202398FUL
21/01420/S73	S106 DOV dated 23 rd August 2022	RAF Upwood, Ramsey Road, Bury PE26 2XN	Selective demolition and clearance of existing (former defence) buildings environmental remediation and the carrying out of employment-led mixed use development comprising about 2 hectares of employment (Use Class Order B1 uses) (including the conversion and change of use of some buildings) and residential (not more than 160 dwellings) development together with

App No	Deed of Variation (DOV) Date	Address	Planning Application Details
			the provision of infrastructure and the laying out of ancillary open space. (Phased Development) - 1201274OUT
22/01725/S106	S106 DOV dated 28 th February 2023	Land At The Corner Of Stocking Fen Road And St Marys Road Ramsey	The construction of 82 affordable dwellings including associated external works roadways and parking - 19/01576/FUL
21/02079/S73	S106 DOV dated 07 th March 2023	Land North Of The How, Houghton Road, St Ives	Refurbishment of The Lodge and its retention as a single dwelling the erection of 18 dwellings (including five units of Affordable Housing) with associated private amenity spaces and parking the provision of public open space landscaping and improved vehicular and pedestrian access - 19/02280/FUL
21/01420/S73	S106 DOV dated 23 rd August 2022	RAF Upwood ,Ramsey Road, Bury, Huntingdon PE26 2RA	Variation of condition 10 (Off-site highway works) of 1201274OUT

App No	Deed of Variation (DOV) Date	Address	Planning Application Details
20/01052/S106	S106 DOV dated 10 th May 2022	Land Adjacent Oak House, Church Close, Stilton, Cambridgeshire	Erection of 24 dwellings Land at Church Close/Orchard Close Stilton - 9201086FUL
22/01592/S106	S106 DOV dated 9 th February 2023	D J C Produce Pingle Bank Holme	Proposed residential development of up to 25 dwellings following demolition of existing packing station – 17/00101/OUT

- Unilateral Undertakings (UU)

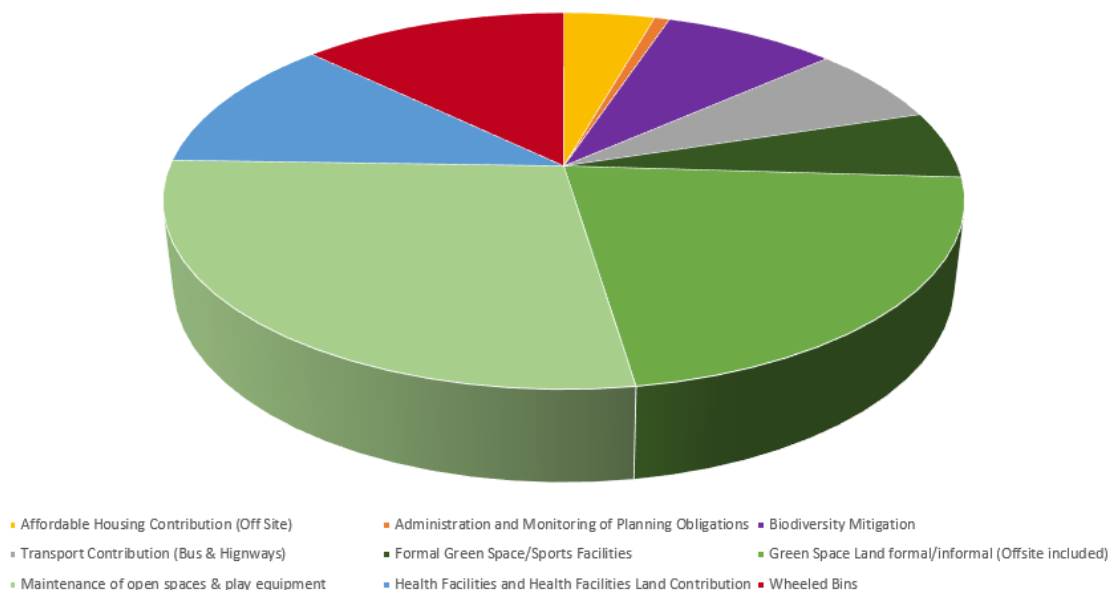
These are a simplified version of a planning agreement, entered into by the landowner only.

App No	Deed Date	Address	Planning Application Details
20/00405/OUT	13/06/2022	Land North Of Stocks Bridge Way Compass Point Business Park St Ives	Outline planning application with all matters reserved except for access for the provision of up to 8 400 sq.m (Gross External Area) of B1 (Research + Development and Light Industry) and or B2 (General Industrial) floorspace
20/02138/FUL	27/05/2022	Land North Of St Andrews Nurseries And East Of Old Great North Road Sawtry	Business park comprising use classes E B2 and B8

S2 – List of Obligations entered into in 2022/23

Covenant Type	Obligation Breakdown	Potential Receivable Value
Affordable Housing Contribution (Off Site)		£41,261.00
Administration and Monitoring of Planning Obligations		£6,797.51
Biodiversity Mitigation		£78,600.00
Bus Contribution		£21,000.00
Green and Public Open Spaces	Formal Green Space/Sports Facilities	£54,529.00
	Off Site Green Space Land formal/informal	£21,383.31
	Green Space Land	£182,057.30
Maintenance of open spaces	Green Space Land and/or Capital Outdoor Sports Maintenance	£160,516.63
Maintenance of Play Equipment		£101,729.08
Health Facilities	Health Facilities and Health Facilities Land Contribution	£109,769.00
Transport – Highways	Taken to pass to CCC	£42,000.00
Wheeled Bins		£120,579.00
Total		£940,221.83

Obligations entered into in 2022/23



S3 – Detail of money received during 2022/23

Sum of Covenant Receipt Amount		
Covenant Type	Application No	Total
Administration Monitoring of Planning Obligations	1201158OUT	£43,176.47
	17/02308/OUT	£10,007.24
	20/00285/FUL	£196.56
Administration Monitoring of Planning Obligations	Total	£53,380.27
Bus Shelter - Transport	18/01692/FUL	£15,696.97
Green Space Informal Play Equipment Provision	1101368OUT	£29,004.42
Green Space Formal Commuted Sum	20/02540/FUL	£40,081.15
Health Facilities Sum	1101368OUT	£26,375.71
	18/00532/OUT	£19,715.14
	20/02540/FUL	£22,476.65
Health Facilities Sum	Total	£68,567.50
Off-site/Sports Contribution	16/02712/FUL	£6,350.64
	17/00979/FUL	£3,032.70
	18/00532/OUT	£23,967.09
	18/01692/FUL	£33,274.21
	19/01576/FUL	£58,596.40
Off-site Facilities	Total	£125,221.04
Wheeled Bins	1201158OUT	£1,607.19
	1301895OUT	£71,511.00
	15/00029/FUL	£5,789.86
	16/01530/OUT	£11,446.34
	17/00979/FUL	£167.88
	17/02308/OUT	£54,753.00
	18/00532/OUT	£6,900.00
	18/01492/OUT	£16,085.11
	18/01850/OUT	£10,010.21
	18/02753/OUT	£43,500.00
	19/00489/OUT	£8,850.00
	19/00797/FUL	£3694.44
	19/01576/FUL	£13,842.20
	20/00285/FUL	£26,118.83

UU Wheeled Bins - small sites' wheeled bins contributions		£6,000.00
Wheeled Bins	Total	£280,276.06
Grand Total		£ 612,227.41

S4 – Affordable Housing Units to be Provided on site

App No & Deed date	Address	Planning Application Details	Affordable Units
21/02027/OUT – 21st December 2022	Land North Of Butchers Close Alconbury Weston	Outline application for the erection of up to 15no. dwellings (60% affordable) along with associated infrastructure and landscaping with all matters reserved apart from access	9
18/02753/OUT – 12 th August 2022	Land East Of Silver Street Buckden	Outline planning permission for a phased residential development (Use Class C3) of up to 290 homes highway works including access off Silver Street landscaping ground works and other ancillary works. All matters are reserved apart from access.	116
20/02128/OUT – 14 th July 2022	Land East Of Bridge Over A14 And Between A14 And Cambridge Road Fenstanton	Outline planning permission for up to 39 dwellings and 0.2ha of allotments with associated works all matters reserved	16
20/00164/OUT – 4 th July 2022	Land West Of Wychwood Church End Hilton	Outline Application for Rural Exceptions Housing for up to 16 Dwellings with all matters reserved except access.	9-12

App No & Deed date	Address	Planning Application Details	Affordable Units
19/01790/OUT – 15 th February 2023	Land North Of 16 The Bank Somersham	Application for outline planning permission for up to 132 dwellings (including one self-build dwelling) with all matters reserved other than access on land north of The Bank Somersham.	52
21/02111/OUT – 7 th December 2022	Land North Of The Pasture Somersham	Outline planning permission for 11 dwellings and associated works (all matters reserved)	4
		Total:	209

S5 – Affordable Housing Units Completed in 2022/23

App No	Address	Town/Parish	Affordable Units
18/02485/REM	Land Off Lucks Lane And West And South Of The Osiers And Springfield Close Buckden	Buckden	37
18/01692/FUL	Land West Of Garden Court And 1 To 16 Upwood Road Bury	Bury	17
20/02495/REM	Land South Of Buryfield Bury	Bury	44
18/02155/REM	Land North West Of Bearscroft Farm Bearscroft Lane Godmanchester	Godmanchester	28
19/02300/REM	Land East Of 2 Cardinal West Godmanchester	Godmanchester	26
20/00505/REM	Land On The West Side Of A1198 And Behind 29 - 31 Pettit Road Godmanchester	Godmanchester	46
20/02540/FUL	Land East Of 2 Cardinal West Godmanchester	Godmanchester	10

App No	Address	Town/Parish	Affordable Units
21/00928/REM	Dexters Farm, Bearscroft Lane Godmanchester	Godmanchester	4
20/01915/FUL	Land North East Of 29 The Green Great Staughton	Great Staughton	12
19/01166/REM	Land South Of The A1123 And West Of Bluntisham Road Needingworth	Holywell-cum- Needingworth	23
20/01126/REM	Cambridge Regional College Huntingdon Campus , California Road Huntingdon	Huntingdon	7
20/02425/REM	Land At Riversfield, Great North Road Little Paxton	Little Paxton	34
19/00795/REM	Land West Of Park Road And The Malting On Biggin Lane Ramsey	Ramsey	13
19/00796/REM	Land West Of Park Road And The Malting On Biggin Lane Ramsey	Ramsey	15
19/01576/FUL	Land At The Corner Of Stocking Fen Road And St Marys Road Ramsey	Ramsey	56

App No	Address	Town/Parish	Affordable Units
16/00311/FUL	Land Adjacent St Marys Road Industrial Estate St Marys Road Ramsey	Ramsey	1
19/00462/REM	Land South West Of Mill Cottage Gidding Road Sawtry	Sawtry	32
20/01507/REM	Wintringham Park, St Neots	St Neots	13
18/02719/REM	Wintringham Park, St Neots	St Neots	24
18/02708/REM	Wintringham Park, St Neots	St Neots	21
19/00384/REM	Land At Junction Of Dramsell Rise And Cambridge Road, St Neots	St Neots	6
18/01536/REM	Alconbury Airfield, Little Stukeley	The Stukeleys	4
18/02223/REM	Parcel 5, Alconbury Weald	The Stukeleys	8
		Total:	481

Public

Key Decision - No*

* Delete as applicable

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Community Infrastructure Levy Update

Meeting/Date: Cabinet – Date

Executive Portfolio: Executive Councillor for Planning (TS)

Report by: Chief Planning Officer (CK)

Ward(s) affected: All

Executive Summary:

The Community Infrastructure Levy (CIL) is a planning charge, introduced by the Planning Act 2008 as a tool for local authorities in England and Wales to help deliver infrastructure to support the development of the area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010. Huntingdonshire District Council became a CIL charging authority in May 2012.

Local authorities must spend the levy on infrastructure needed to support the development of their area. This helps to deliver across the Council's Corporate Plan priorities for 2023/24 specifically Creating a better Huntingdonshire for future generations by:

- Improved housing - 27. Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).
- Forward-thinking economic growth - 39. Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.

In October 2020 Cabinet approved a revised approach to the governance arrangements for allocating the funds held by Huntingdonshire District Council as the 'Strategic Proportion'. Under these arrangements Cabinet is to consider applications received seeking over £50,000. Of the projects approved to date, there are three current projects that have applied for an extension of time which include:

- Warboys village hall;
- Wheatsheafs junction improvements; and
- Ramsey Skate Park.

These applications have been reviewed by officers to reach the recommendations within this report.

Recommendation(s):

The Cabinet is

RECOMMENDED

- a) To agree an extension of time for the Warboys Village Hall project until 30th March 2025.
- b) To agree an extension of time for Ramsey Skate Park project to 31st December 2025.
- c) To agree an extension of time for B1040 Wheatsheaf Road/Somersham Road, St Ives Accident Reduction Scheme project until 30th September 2025

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to invite the Cabinet to consider recommendations relating to infrastructure projects seeking extensions of time for their funding from the Community Infrastructure Levy (CIL) monies received to date.

2. WHY IS THIS REPORT NECESSARY/BACKGROUND

- 2.1 The Community Infrastructure Levy (CIL) was first referred to in the Planning Act 2008 and was formally introduced through the CIL Regulations 2010 (as amended). The CIL spreads the burden of paying for infrastructure to all developments, not just major ones, as it is a requirement across all developments.
- 2.2 The Huntingdonshire Developer Contributions Supplementary Planning Document (SPD) was adopted in December 2011 with the CIL Charging Schedule being approved in April 2012 by full Council and implemented with effect from 1st May 2012.
- 2.3 Three previously approved applications have submitted requests for extensions of time due to changes which have caused delay to the project delivery timeline originally provided.

3. OPTIONS CONSIDERED/ANALYSIS

Warboys Village Hall Project

3.1 Warboys Village Hall Project

Project Proposed	Location	CIL funding requested	Total cost	%CIL ask
Warboys Village Hall	Warboys	£200,000.00	£1,567,728.68	13%

- 3.2 An up to £200,000 CIL allocation was approved at Cabinet on 18th July 2019 towards the Warboys village hall scheme. This early approval was to provide assurance of match funding whilst the remaining funding was sourced. This offer was subsequently granted an extension of time until 31st December 2023.
- 3.3 As a consequence of delays to this scheme, beyond the control of the applicant the project, the total cost has increased. The increase in the cost of materials means the Parish council has applied for additional funding.
- 3.4 The Parish Council have an agreed builder, who has confirmed that the works will take 52 weeks to complete. All other aspects of this project are in place and the build can be commenced once the Parish Council have confirmation of the CIL funding spend deadline being extended to 30th March 2025.

Ramsey Skate Park Project

Project Proposed	Location	CIL funding requested	Total cost	%CIL ask
Ramsey Skate Park	Ramsey	£50,000	£130,000.00	38%

- 3.5 An up to £50,000 CIL allocation was approved under delegated authority on 22nd October 2021 towards the Ramsey Skate Park project. The funding was offered for 12 months subject to:
- a) details of costings being confirmed once the tender process had been completed,
 - b) confirmation of the land transfer and
 - c) confirmation of the Big Local Lottery Funding details.
- Due to attenuation issues an extension of time was granted until December 2023.
- 3.6 In light of the issues with the attenuation basin the site for the Skate Park has been changed, albeit still within Ramsey. Due to the change of the site and the works outstanding on the new site it is anticipated that the project will complete on late 2025 and so an extension of time to 31 December 2025 is recommended.

B1040 Wheatsheaf Road/Somersham Road, St Ives Accident Reduction Scheme Project

Project Proposed	Location	CIL funding requested	Total cost	%CIL ask
B1040 Accident Reduction Scheme	Holywell-cum-Needingworth Ward, Somersham Ward, and Warboys	£500,000	£4,283,005	12%

- 3.7 An up to £500,000 CIL allocation was approved at HDC Cabinet on 18th March 2021 towards junction safety improvements on the B1040.
- 3.8 Led by Cambridgeshire County Council, as Local Highways Authority, this project is progressing with milestones of the preliminary design completed and detailed design well under way. Construction is due to be completed between March and October 2024, with post completion activities due to complete September 2025.
- 3.9 This scheme is well under way and the proposed time extension to 30th September 2025 will allow the funds to be paid upon completion.

4. COMMENTS OF OVERVIEW & SCRUTINY

- 4.1 The comments of the relevant Overview and Scrutiny Panel will be published as a supplement to the Cabinet agenda.

5. KEY IMPACTS / RISKS

- 5.1 The key impact from not extending the CIL projects will be the potential for certain infrastructure projects not being delivered and match funding lost.

6. WHAT ACTIONS WILL BE TAKEN/TIMETABLE FOR IMPLEMENTATION

- 6.1 Project leaders will be notified of the outcome of the decision made by Cabinet.
1. Contracts updated
 2. Issue funds in accordance with agreed milestones.
 3. Continue quarterly monitoring of projects approved.
 4. Provide an update for members at next funding round

7. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

- 7.1 This helps to deliver across the Council's Corporate Plan priorities for 2023/24 specifically Creating a better Huntingdonshire for future generations by:
- Improved housing - 27. Maintain the level of new housing delivery, which meets the needs of Huntingdonshire residents, including the type of home and tenure (open market and social housing).
 - Forward-thinking economic growth - 39. Influence delivery of infrastructure including East West Rail, A428, A141 Strategic Outline Business Case and future Transport Strategies.

8. LEGAL IMPLICATIONS

- 8.1 Regulation 59 (1) of the Community Infrastructure Levy Regulations 2010 (as amended) requires a charging authority to apply CIL to funding the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area. It may also, under Regulation 59 (3), support infrastructure outside its area where to do so would support the development of its area.
- 8.2 Passing CIL to another person for that person to apply to funding the provision, improvement, replace, operation and maintenance of infrastructure is also permitted under Regulation 59 (4).
- 8.3 Section 216 (2) of the Planning Act 2008 as amended by Regulation 63 of the Community Infrastructure Regulations 2010 (as amended) stated that infrastructure 'includes [and is therefore not limited to]:
- (a) roads and other transport facilities,
 - (b) flood defences,
 - (c) schools and other educational facilities,
 - (d) medical facilities,
 - (e) sporting and recreational facilities,

(f) open spaces.’

8.4 The levy may not be used to fund affordable housing

9. RESOURCE IMPLICATIONS

9.1 CIL money can only be spent to deliver infrastructure, in accordance with the legal restrictions on the spending of CIL receipts.

9.2 Staff resource to administer and monitor the allocation of the CIL. This is funded, in part, by the administration costs permitted from the CIL receipts.

9.3 Staff resource from elsewhere in the Council will be used in preparing funding bids and implementing successful cases.

10. REASONS FOR THE RECOMMENDED DECISIONS

10.1 The projects have been previously considered by Cabinet in terms of how they support growth, their deliverability and risks, benefits and outputs and the extent of match funding being provided. The projects referenced in section 3 have been reviewed following requests for extensions of time regarding their respective completion dates. It is recommended:

- a) To agree an extension of time for the Warboys Village Hall project until 30th March 2025.
- b) To agree an extension of time for Ramsey Skate Park project to 31st December 2025.
- c) To agree an extension of time for B1040 Wheatsheaf Road/Somersham Road, St Ives Accident Reduction Scheme project until 30th September 2025

11. BACKGROUND PAPERS

Section 216 of Planning Act 2008

Huntingdonshire Infrastructure Delivery Plan

<http://www.huntingdonshire.gov.uk/media/2694/infrastructure-delivery-plan.pdf>

Huntingdonshire Infrastructure Delivery Plan – Infrastructure Schedule

<http://www.huntingdonshire.gov.uk/media/2693/infrastructure-schedule.pdf>

Huntingdonshire Infrastructure Delivery Plan Addendum

<http://www.huntingdonshire.gov.uk/media/2861/infrastructure-delivery-plan-addendum.pdf>

Community Infrastructure Levy Spend Allocation July 2019

[Report Template for Cabinet / Committee Reports \(huntingdonshire.gov.uk\)](#)

Community Infrastructure Levy Spend Allocation November 2021

[Report Template for Cabinet / Committee Reports \(huntingdonshire.gov.uk\)](#)

Community Infrastructure Levy Spend Allocation March 2021

[Report Template for Cabinet / Committee Reports \(huntingdonshire.gov.uk\)](#)

Huntingdonshire Infrastructure Funding Statement 2021-22

[Infrastructure Funding Statement 2021-22 \(huntingdonshire.gov.uk\)](#)

CONTACT OFFICER

Name/Job Title: Claire Burton, Implementation Team Leader
Tel No: 01480 388724
Email: claire.burton@huntingdonshire.gov.uk

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Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Business Rates – Rural Settlement List

Meeting/Date: Cabinet – 12 December 2023

Executive Portfolio: Cllr S Ferguson – Executive Councillor for Customer Services

Report by: Revenues and Benefits Manager

Ward(s) affected: All

Executive Summary:

The Local Government and Rating Act 1997 requires that each rating authority must compile and maintain a Rural Settlement List comprising of settlements with a population of less than 3,000.

The intention of the Rural Settlement List is to allow Huntingdonshire District Council to grant business rates relief to qualifying post offices, village shops, public houses and petrol stations to support rural businesses and communities.

Following a review of the latest population data estimates available from Cambridgeshire County Council, no changes are proposed to the Rural Settlement List.

Recommendation:

The Cabinet is

RECOMMENDED

to approve Huntingdonshire District Council's Rural Settlement List for publication by 31st December 2023, to facilitate the award of Rural Business Rates Relief for the financial year commencing 1 April 2024.

1. PURPOSE OF THE REPORT

- 1.1 The Council is required to review and determine boundaries of Rural settlements, that is, those with a population of less than 3,000, to facilitate the award of Rural Rate Relief in accordance with s42(b) of The Local Government and Rating Act 1997.
- 1.2 It is a legal requirement that boundaries are set and published by 31st December each year.

2. BACKGROUND

- 2.1 Rural rate relief is applied to certain types of business within a rural settlement. It can be awarded where the only village shop or post office in the settlement has a rateable value of up to £8,500 or the only public house or petrol station has a rateable value of up to £12,500.
- 2.2 The Local Government Finance Act 1988 sets out that it is the responsibility of the local authority to determine any settlements which:
 - a) Are wholly or partly within the authorities' area
 - b) Appear to have a population of not more than 3,000
 - c) and are wholly or partly within a rural area designated by the Secretary of State for the purposes of rate relief scheme.

3. OPTIONS CONSIDERED/ANALYSIS

- 3.1 Towns and parishes within Huntingdonshire are all designated as one of three types of settlement:

Urban settlements – population above 3,000
Rural settlements – population below 3,000
Defined settlements – population above 3,000 but the parish has been designated as a rural settlement by defining areas within the parish
- 3.2 A rural settlement does not necessarily have to follow ward or parish boundaries. A defined settlement can be applied by splitting an area based on other characteristics, such as geographical or demographic features.
- 3.3 Under the current list, the following parishes are classified as a defined settlement in order to maximise the number of businesses that benefit from rural rate relief:

Fenstanton, Ramsey Forty Foot, Ramsey Heights, Ramsey Mereside and Ramsey St Mary's
- 3.4 The current rural settlements list has been reviewed to take account of the latest statistical population data available from Cambridgeshire County Council. This has resulted in no changes being made to the existing list.

- 3.5 Details of the qualifying settlements are shown in APPENDIX A. A map of all settlements can be found in APPENDIX B, and maps of defined settlements are shown in APPENDIX C.

4. COMMENTS OF OVERVIEW & SCRUTINY

- 4.1 The comments of the relevant Overview and Scrutiny Panel will be published as a supplement prior to its consideration by the Cabinet.

5. LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES

- 4.2 The award of Rural Rate Relief to qualifying shops, pubs and petrol stations in rural settlements directly contributes to the priorities set out with the Corporate Plan to improve the quality of life for local people, and to create a better Huntingdonshire for future generations.

6. LEGAL IMPLICATIONS

- 6.1 The Council has a legal duty to set and publish the rural settlements list by 31st December each year.

7. RESOURCE IMPLICATIONS

- 7.1 Qualifying businesses are entitled to 50% mandatory relief on their business rates. The Government previously set out an intention to increase this to 100% but the legislation is yet to be amended. Therefore local authorities using their discretionary powers to award 50% discretionary relief are re-imbursed via a Section 31 grant, which in effect grants 100% relief.
- 7.2 To date in 2023, the existing Rural Settlements List has facilitated the award of £63,515.34 mandatory and discretionary rate relief to 30 businesses.

8. REASONS FOR THE RECOMMENDED DECISIONS

- 4.3 The proposed amendments to the Rural Settlement List ensures that the classification of urban, rural and defined settlements reflect the current population figures and rural rate relief is being awarded appropriately.

9. LIST OF APPENDICES INCLUDED

Appendix 1 – Rural Settlement List
Appendix 2 – Settlement List Map
Appendix 3 – Defined Areas Map

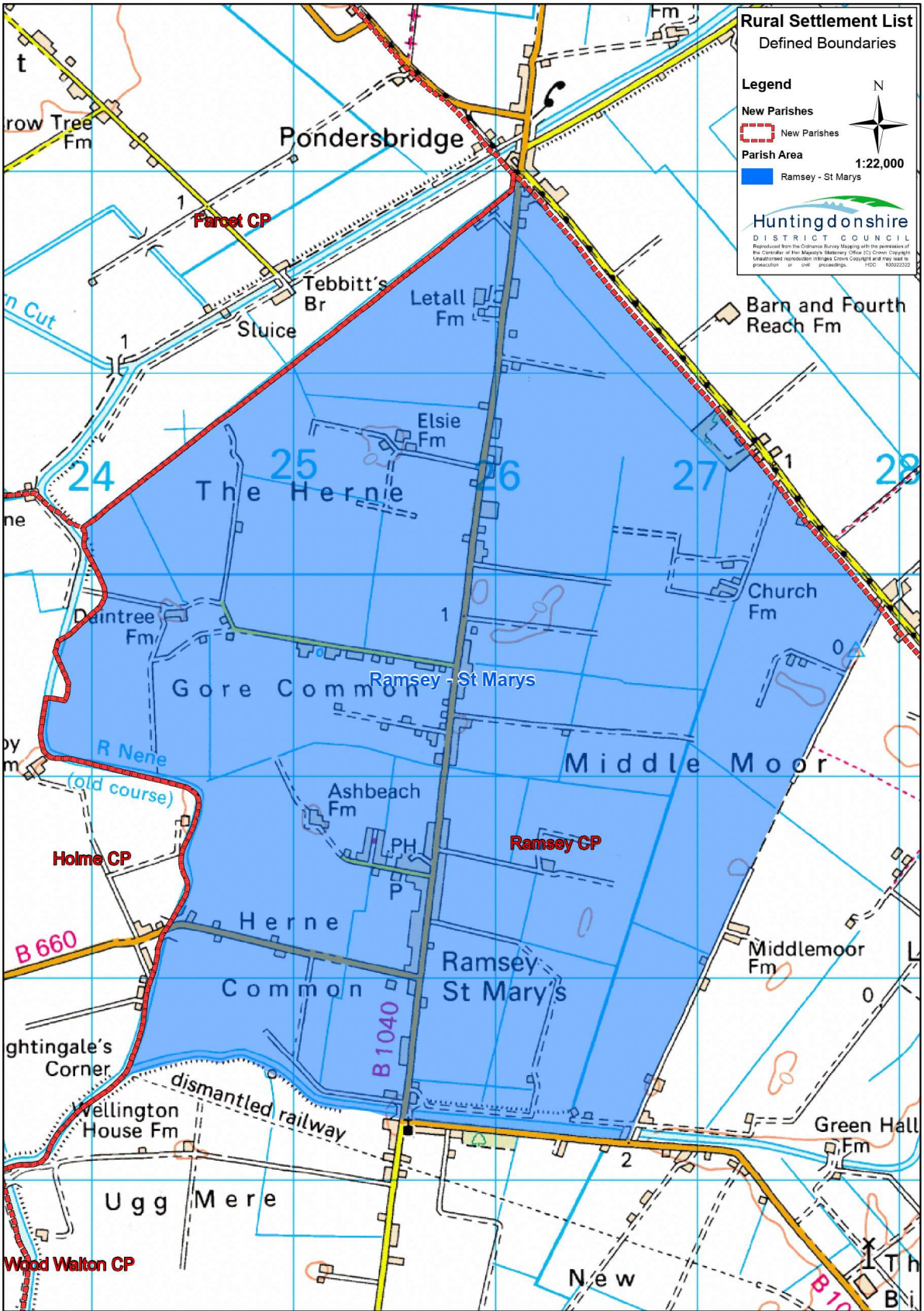
CONTACT OFFICER

Name/Job Title: Katie Kelly / Revenues and Benefits Manager
Tel No: 01480 38815
Email: katie.kelly@huntingdonshire.gov.uk

Abbotsley	Hemingford Abbots
Abbots Ripton	Hilton
Alconbury	Holme
Alconbury Weston	Holywell-cum-Needingworth
Alwalton	Houghton and Wyton
Barham and Woolley	Kimbolton and Stonely
Bluntisham	Kings Ripton
Brington and Molesworth	Leighton Bromswold
Broughton	Morborne
Buckden	Offord Cluny & Offord D'Arcy
Buckworth	Old Hurst
Bury	Old Weston
Bythorn and Keyston	Perry
Catworth	Pidley-cum-Fenton
Chesterton	Ramsey Forty Foot*
Colne	Ramsey St Mary's*
Conington	Ramsey Mereside*
Covington	Ramsey Heights*
Denton and Caldecote	Sibson-cum-Stibbington
Diddington	Southoe and Midloe
Earith	Spaldwick
Easton	Stilton
Ellington	Stow Longa
Elton	The Stukeleys
Farcet	Tilbrook
Fenstanton (village area only)*	Toseland
Folksworth and Washingley	Upton and Coppingford
Glatton	Upwood and the Raveleys
Grafham	Waresley-cum-Tetworth
Great and Little Gidding	Water Newton
Great Gransden	Winwick
Great Paxton	Wistow
Great Staughton	Woodhurst
Haddon	Woodwalton
Hail Weston	Wyton-on-the-Hill
Hamerton and Steeple Gidding	Yelling

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Public
Key Decision - Yes

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Market Towns Programme – Winter Update 2023/2024

Meeting/Date: Cabinet – 12th December 2023

Executive Portfolio: Executive Councillor for Jobs, Economy & Housing

Report by: Regeneration and Housing Delivery Manager

Ward(s) affected: All wards.

EXECUTIVE SUMMARY:

This report provides the 2023/2024 Q3 update on the Market Towns Programme (MTP).

The MTP is an ambitious programme of economic led interventions to renew and reshape our town centres and high streets in a way that promotes growth, improves experiences, and ensures sustainability in the future.

The MTP is funded through a combination of external funding from the Department for Levelling Up, Housing & Communities (DLUHC), Cambridgeshire and Peterborough Combined Authority (CPCA), Huntingdonshire District Council (HDC) Community Infrastructure Levy (CIL) and National Highways. This update particularly highlights:

- Commencement of work on the Town Centre Improvements (St Neots).
- Progress towards the refurbishment of the Priory Centre (St Neots) and selection of a preferred option.
- Updates concerning delivery of the wider Market Town Programme focusing on activities across Huntingdon, St Neots, St Ives and Ramsey.

RECOMMENDATIONS

Cabinet is asked to:

- Note progress regarding the projects (part of the Market Towns Programme) as highlighted above.
- Note and provide feedback concerning the potential extension of the Shop Front Grant scheme to St Neots and Ramsey town centres.

PURPOSE OF THIS REPORT

- To provide an update on activity across the strands of the Market Town Programme and associated areas of Council activity.

UPDATE ON MARKET TOWNS PROGRAMME

1. ST NEOTS PROGRAMME:

Town Centre Improvements (Transport Projects)

- 1.1 The contractor for the town centre improvement works has been appointed. The contractor is Taylor Woodrow (previously called Eurovia, a division of Taylor Woodrow). Cambridgeshire County Council will be responsible for managing the Contractor and works completion.
- 1.2 Contractor mobilisation commenced in early November. Initial site preparation and work will focus on the High Street and Huntingdon Street junction improvements. The main works in the Market Square will not commence until January 2024. This will ensure that Christmas events and activities will not be affected. A high-level programme showing the order of works is included below:

Fig 1:



- 1.3 As reported previously, the Council is working actively to support the operation of the Town Market which is held weekly on Thursdays and the Craft Market held twice a month by St Neots Town Council. Whilst there will be adjustments to the layout of both Markets during the works, they will both be able to continue without interruption within the Market Square.
- 1.4 It is the responsibility of Cambridge County Council, for the designation and maintenance of disabled parking spaces in public areas. The twelve official blue badge parking bays (plus two spaces still marked for disabled use from the former square layout) within the Market Square were introduced as part of measures designed to support the town centre during Covid restrictions. These spaces will not be available during the scheme construction.
- 1.5 On the High Street, three blue badge bays, located outside of the Post Office, will be improved, and brought up to modern legal standards. The County Council has advised us however that the two bays marked for disabled use opposite this location, will have to be removed. This is because they are not deemed to meet modern standards in accessibility and, furthermore, impact on pedestrian visibility of the nearby junction.
- 1.6 As a temporary measure, HDC will replace all sixteen blue badge spaces in an alternative location close to the town centre amenities and facilities whilst works are ongoing. Upon completion of the Town Centre Improvements, eight new permanent disabled bays will be

provided around the Market Square. A further eight additional permanent spaces, at least, will be retained in an alternative central location, ensuring the current disabled parking provision is retained as a minimum.

- 1.7 The Market Square currently has nine trees lining the edge of the Square and High Street. Cambridgeshire County Council, as the Highway Authority, assessed that these trees were planted incorrectly and require replacement. This was due to the tree trunk and roots damaging the pavements surrounding the trees, which has created a safety hazard for pedestrians. Whilst these works are a separate project, funded directly by the County Council, they have been incorporated into the Market Square scheme delivery.
- 1.8 The existing trees will be removed and replaced by sixteen semi mature trees, thereby ensuring the Market Square remains a green location with increased tree coverage. The trees which are removed will be retained for use in support of wildlife habitats at Hinchbrooke Country Park.

The Old Falcon Inn

- 1.9 The Council is continuing to work constructively with the owner of the Old Falcon towards bringing this important local building back into productive use. This work is for the purpose of enabling a submission of a policy compliant planning application to be submitted, which will in turn enable the necessary capital investment required from the private sector.
- 1.10 Over the next few months, it should be noted that there will be considerable activity at the building. This will include site clearance works and measures to ensure the core structure of the building is maintained and safe. We are also investigating with the owner small scale repairs and works to the building facade to improve its appearance ahead of any more significant redevelopment or refurbishment.

Priory Centre

- 1.11 The Priory Centre is an important community and cultural facility. It is, however, a dated facility, which is highly inefficient in terms of its operational capacity and energy efficiency. Work has progressed quickly to identify design options for the refurbishment and improvement of the Priory Centre.
- 1.12 Both the Council and St Neots Town Council has worked very closely on developing deliverable options which will meet both organisations' objectives in improving the building and its performance. The combined measures which have been developed will ensure the building is future proofed to meet the needs of residents and others who use the building for events, meetings and other community-based activities.
- 1.13 We are now at a point where a preferred concept scheme design has been developed. During December 2023 and January 2024, we will be providing opportunities for centre users and members of the public to view the proposed scheme.
- 1.14 Work will then turn towards developing the detailed technical plans, which will form the basis of a planning application (and statutory consultation) in early 2024. Subject to securing this consent, we anticipate that construction and refurbishment work will commence at the beginning of August 2024. This will require the closure of the Centre for a period of 12 months.
- 1.15 St Neots Town Council, with the support of HDC, is working on a plan to support users of the Centre at alternative facilities in the town during this period. This may include utilising the Eaton Community Centre, also operated by the Town Council, in addition to working with private venue facilities elsewhere within the town.

St Neots CPCA Legacy funding (masterplan phase 1)

1.16 This sub-programme consists of several smaller scale projects and initiatives, including:

- Public Art community project
- Co-retail scheme
- Entertainment/Staging area within the new Market Square
- Digital Displays Screens

Public Art community project

1.17 The Public Art community project will be delivered by St Neots Town Council with the support of the Council. The Town Council is seeking to partner with a single artist/service provider who will deliver all activities. A procurement competition was held by the Town Council, through which six tenders for the project were received by the deadline of 27th October 2023. Following an assessment of the tenders received, which will include a representative of the District Council, an appointment is expected to be made by December with work commencing immediately.

1.18 The focus of the project will be to provide one or more public art installations throughout the town centre. These installations will draw on the town's history and heritage and will involve the participation of members of the public, community organisations, and local school children. Work on this scheme is provisionally scheduled to conclude in early Summer 2024, however, this schedule may be adjusted should renewal works in the Market Square necessitate this, in terms of the preferred location for art installations.

Co-retail

1.19 Co-retail is an initiative being developed in partnership with a local Community Interest Company. The objective of this project was to provide space within existing retail units for start-up or online traders wishing to sell their produce from a physical store. This scheme has, however, been delayed to Spring 2024, due to extended and complex negotiations with local property owners.

1.20 Consequently, we have reviewed the status of this project with the funder, CPCA, and have agreed to pause work on this project, with a view to revisiting it at a later stage. This may include utilising alternative sources of funding and potentially adapting the approach to consider best practice from other Market Town Programme projects with a similar objective, such as the 'Shop in a Box' concept described from 3.4.

1.21 The funding that was reserved to Co-Retail is available for potential reallocation to an extension of the successful Shop Front Grant scheme to St Neots. Furthermore, we are also proposing that funding from efficiency savings derived from an earlier legacy (Accelerated Projects) programme, are allocated to Ramsey town centre. Therefore, all four main Market Towns could be included in the Shop Front Grant scheme.

Entertainment / Staging area

1.22 The Entertainment/Stage area for the new Market Square is an initiative which was first proposed by St Neots Town Council. The purpose of the Stage will be to provide a focal point and space within the western section of the Market Square to host events and activities. The Council is currently seeking to procure a designer for this scheme. The procurement process will be completed by the end of November 2023, allowing for a contractor's appointment in December. We will be seeking to submit a planning application for this scheme in early Spring.

1.23 Whilst the Stage has not formed part of the main Market Square design commission, space and the provision of utilities (e.g. electricity supply) has been planned for and allocated to it. The construction of the Stage will be delivered by Taylor Woodrow as part of the main Market Square works during 2024.

Digital Displays

1.24 The Digital Displays project is being delivered across all four main Market Towns and is summarised from para 4.1.

2. HUNTINGDON & ST IVES

2.1. The Huntingdon and St Ives combined sub programme consists of the following projects:

- The Broadway (public realm and highway improvements)
- St Ives Community Bandstand
- Cromwell Museum expansion
- Shop Front Grants

The Broadway, St Ives

2.2. This scheme is being delivered by Cambridgeshire County Council (CCC) and utilises a combination of funds from the County Council and the District Council. The project will provide a much-improved area in the vicinity of the Broadway shopping parade. Pavement areas and parking provision will be improved to make the area more attractive to pedestrians..

2.3. The County Council are currently working on finalising the detailed design for the scheme. Subject to the final scheme designs being approved, construction will begin in March 2024 for a period of up to 12 weeks.

St Ives Community Bandstand

2.4. The St Ives Community Bandstand, as reported previously, is a scheme part funded through the Market Town programme. The Bandstand was installed during the Summer and this project is complete.

Cromwell Museum (Huntingdon) expansion

2.5. The Council is working closely with Huntingdon Town Council and the Cromwell Museum to develop proposals to support the expansion and improvement of the Museum and its offer to visitors and residents.

2.6. The Cromwell Museum premises are in the old schoolhouse (attended by Oliver Cromwell) in the Market Square. The driver for this project is that the Museum is severely constrained in space and in planning terms as a grade 1 listed building. The Museum wishes to expand its facilities to provide a greater space to display its extensive collections, many of which must remain in storage. It cannot do this within the footprint of its existing premises.

2.7. As part of the Market Town Programme, funded by CPCA, the Council has allocated funds towards the acquisition of property, which could be repurposed to provide a new main facility for the Museum. The Museum and Huntingdon Town Council have identified several properties which may meet their objectives in this regard.

2.8. Huntingdon Town Council and the Museum are working towards acquiring a property by early Spring 2024. The acquisition costs can be met with the funding provided through the

Market Towns programme. Huntingdon Town Council is also considering the allocation of further towards the repurposing of these premises.

2.9. An important point to note, however, is that to fully realise the vision for the Cromwell Museum, significant additional funds will be required. To this end, Cromwell Museum is developing an application to the Heritage Lottery Fund. If this bid is successful, these funds would be available from 2026. The funds would be used to not only improve the new Cromwell Museum premises, but also the existing Museum, which will continue to be used for educational purposes as part of the overall Museum function.

Shop Front Grants, Huntingdon and St Ives

2.10. The Shop Front grant scheme was launched in July 2023. Since this time, we have approved 12 grant applications, six in each town of Huntingdon and St Ives. Four of the schemes have been completed so far, with payments made to grant recipients amounting to £17,000. The total value of grants in process is £39,663, out of a total grant fund of £200,000. The feedback from applicants and claimants has been positive, and our project partner, Huntingdon BID (Business Improvement District), continues to work with businesses to progress their applications and projects.

2.11. Communications work and promotion is ongoing via social media and press releases have been issued to highlight the first completed grant at the Snug in St Ives. We are preparing a boost to publicity and comms in the new year to ensure that any drop-off in grants from launch is minimised. Information about the scheme and how businesses can apply can be viewed here: [Shop Front Improvements Grant - Huntingdonshire.gov.uk](https://www.huntingdonshire.gov.uk/Shop-Front-Improvements-Grant). Local press information can be viewed here: [Funding to improve shop fronts in Huntingdon and St Ives | The Hunts Post](https://www.thehuntspost.co.uk/news/funding-to-improve-shop-fronts-in-huntingdon-and-st-ives)

2.12. The Shop Front Grants initiative to date has been successful and well received. Whilst the grants up to this point have been reserved to Huntingdon and St Ives (as the CPCA funds being used are specific to these locations), as referenced in para 1.19, we are proposing that the Shop Front Grant scheme be extended to also cover St Neots and Ramsey town centres, utilising existing programme budgets and cost savings from earlier legacy programmes including 'Accelerated Projects'.

3. RAMSEY

2.13. In Ramsey we are seeking to deliver two significant projects which are designed to support and enhance the town centre.

2.14. Project 1 (Public Realm) is focused on the design and delivery of improvements to the local town centre environment, in a central area called the Great Whyte. Project 2 ('Shop in a box'), previously titled as 'Market Produce Hub' is a scheme which will provide low cost and flexible space for startup traders or independent traders moving from online only to a physical presence.

2.15. Both projects are intrinsically linked. The Public Realm project will enable space for 'Shop in a Box', whilst combined, the projects will deliver an improved town centre offer and greater footfall in support of existing businesses.

2.16. As reported previously, the original concept of the Market Produce Hub was not considered feasible due to weight restrictions in the proposed location. This was due to the river Culvert directly underneath. Through the 'Shop in a Box concept' we are seeking to deliver the same effect, i.e. space for new traders and retail, via smaller and more flexible units. These units would be designed in such a way as to add to the attractiveness of the town centre, taking into account the history and heritage of Ramsey, whilst having a smaller footprint and impact on the visibility of existing shop units.

- 2.17. Both projects are subject to feasibility studies which will include the preparation of outline designs and in the case of 'Shop in a Box', a proof-of-concept assessment. This assessment will be critical to determining deliverability of the scheme as envisaged. Procurement of a contractor to undertake this work is underway. Subject to a deliverability assessment, we will utilise these concept plans to engage with Ramsey Town Council, local businesses and residents toward developing detailed final proposals.
- 2.18. In terms of delivery, we are anticipating the public realm improvements to begin delivery in Summer 2024, with a stage 2 (based on the small retail units) commencing after this point.

4. HUNTINGDON, ST IVES, ST NEOTS AND RAMSEY

Digital Screens

- 2.19. This project will provide digital screens in all the four main market towns. The screens will provide important information and marketing resources which will be used to promote local businesses in addition to tourism, heritage and history which is specific to each town location. The screens will be managed in partnership with the respective Town Councils and other local organisations in each area.
- 2.20. Work is progressing well towards delivery of the screens during 2024. A contractor is being procured. We will seek to award the contract for the design and installation of the screen by early December. Whilst it has not been possible to present imagery from the confirmed contractor alongside comparisons with neighbouring similar schemes in time for this update, we do propose to offer panel members an informal presentation prior to the next quarterly update report.
- 2.21. Regular engagement with partner Town Councils and Huntingdon BID is ongoing, and all scheme partners are engaged with the project. We are also continuing to hold regular meetings with Connecting Cambridgeshire as an important partner for the initiative.

Smarter Towns

- 2.22. The Smarter towns project is designed to provide supporting infrastructure for digital connectivity, including the 'internet of things'. The system works via a wide range of sensors which link to a central router. Routers have been installed in all our main market towns, utilising District Council property including Pathfinder House and Leisure Centres.
- 2.23. Sensors which have been deployed include, for example, flood water sensors in St Neots. These sensors are designed to provide an early warning system, communicating via the router with end users, including Cambridgeshire County Council and potentially the Environment Agency.
- 2.24. The Huntingdonshire 'smarter towns' routers and sensors link into a wider network of sensors which have been deployed by Connecting Cambridgeshire. Other public bodies and organisations can utilise this combined network to support service delivery and monitoring. Cambridgeshire Police Service, for instance, is seeking to utilise the network to monitor and manage Police property.
- 2.25. The identification and roll out of sensors by the Council is due to close by the end of March 2024, we are currently in the process of identifying a suite of additional sensors to be deployed by this point. This includes sensors to assess air quality, as well as sensors which can monitor damp and moisture in housing association owned and managed accommodation. Whilst we will not be actively rolling out sensors as part of the Market Town programme after this point, we will continue to promote the system within the Council and to external partners.

3. FINANCE UPDATE:

Table 1: Overall MTP funding sources and status

Market Towns Regeneration				
Funding sources	£ Grant secured	£ Spend to date	£ Grant balance	Comment
St Neots Regeneration				
Future High Street Funds	£3,748,815	£1,388,463.29	£2,360,351.71	Progress on spending commitment and activity is reported to DLUHC quarterly.
HDC Community Infrastructure Levy (CIL)	£4,829,943	£0	£4,829,943	As per HDC cabinet decision. Schemes which have a mixture of funding sources inc CiL (Community Infrastructure Levy), will utilise time limited funds before CiL.
CPCA	£3,100,000	£0	£3,100,000	Funding has been reprofiled for spend during 2024/25 financial year.
National Highways	£3,493,218	£0	£3,493,218	Funding agreement finalised January 2023. Drawdown of funding from NH (National Highways) will be in three tranches, scheduled for December 2023, May 2024, and November 2024.

CPCA Masterplan phase 1 St Neots (post change control)	£260,000	0	£260,000	CPCA Board approval has been provided to carry forward remaining funds and allocated to revised project activities.
St Neots Regeneration Sub-total	£15,431,976	£1,388,463,29	£14,043,512.70	
Huntingdon & St Ives				
CPCA Masterplans & Accelerated Funding (*post change control March 2023)	£802,150	£200,000	£602,150	<p>The funding programme was originally due to conclude by March 2022.</p> <p>CPCA Board have confirmed approval to rollover of previously unallocated funding of £802,150 from these funds into 2023/24 and 2024/25.</p> <p>The original total funding allocation was £3,000,000. This has been deducted from the 'total grant secured' as much of the original allocation has been completed or closed.</p> <p>However, £295,000 of the original £3M allocation, is still active, and reserved to public realm improvements in Ramsey and is listed below*.</p>
Sub-total	£802,150	£50,000	£752,150	
Ramsey Great Whyte Revenue funding (supporting Market Produce / Retail Hub & staffing costs)				

UK Shared Prosperity Fund	£221,000	£8,498.46	£212,501.54	Funding confirmed. Expenditure profiled for spend into 2024/25.
Sub-total	£221,000	£8,498.46	£212,501.54	
Ramsey Market Produce / Retail Hub				
Local Growth Fund (CPCA)	£1,153,525	£7,843.50	£1,145,681.50	Funding awarded December 2022.
CPCA Masterplans & Accelerated Funding – original allocation (Ramsey Public Realm*)	£295,000	£0	£295,000	Expenditure profiled for completion by June 2024.
Sub total	£1,448,525	£7,843.53	£1,440,681.47	
PROGRAMME TOTAL	£17,903,651	£1,454,805.28	£16,448,845.70	

COMMENTS OF OVERVIEW & SCRUTINY

6. The comments of the relevant Overview and Scrutiny Panel will be published as a supplement to the Cabinet agenda.

KEY IMPACTS/RISKS

7. There are several risks associated with delivering an ambitious programme of this size and complexity, the notable risks are:

BUDGET MANAGEMENT RISK

7.1 The projects that sit within the MTP are at various stages and therefore, as work progresses to detailed level, cost reliability and accuracy increases, the level of risk is more certain.

7.2 One of the most significant elements of the MTP is the St Neots Town Centre Improvements. The tender process has been completed for this scheme with the tender costs at a significant cost saving compared to previous cost estimates. This lowers the risk for this project and reduces the risk for the programme.

7.3 We will continue to review the individual projects' viability and programme impacts, identifying any areas of risk, as the overall programme progresses towards delivery.

PROGRAMME RESOURCE RISKS

- 7.4 The MTP requires different skills, expertise, and external technical support at various stages of project delivery. The programme itself has multiple projects which must be managed simultaneously identifying all interdependences across the programme. There is significant internal and external stakeholder management and detailed consultation with partners and resident/ business groups.
- 7.5 This could result in competing priorities across organisations that will require careful consideration. Mitigation: As part of the project, a detailed resources plan and communications strategy with stakeholders has been developed to ensure the management of expectations and information being shared promptly. The HDC's website is regularly updated with the progress across the core programme sites, more time is being invested in engaging stakeholders, a greater presence on social media and revamping of the newsletter.

REPUTATIONAL RISKS

- 7.6 The MTP is a high priority for the Council, so monthly reporting, governance and timely decision-making are critical to ensure the programme is successfully delivered. A further key element is having in place a well-planned Communications Plan. This is monitored weekly and designed to be proactive, looking ahead several months for potential issues for which communications and publicity are important tools for resolving.
- 7.7 Further to this, the programme governance and reporting lines will be continually monitored to ensure that the key programme milestones are managed and achieved. A full MTP programme risk register is in place along with individual project risk registers. Given the size and complexity of the MTP it features on the Council's Strategic Risk register, along with the mitigating actions.

1. CORPORATE PLAN 2022-2026

- 8.1 The delivery of the MTP is aligned with the principles and key objectives of the HDC Corporate Plan which sets out the Council's objectives.

2. LEGAL IMPLICATIONS

- 9.1 The Council, based on previously successful funding bids and Cabinet decisions, has entered into several grant agreements with associated delivery and outputs frameworks.
- 9.2 All Funding Agreements and contracts are subject to review by the HDC legal team and senior officers and members as appropriate. In the most recent quarter, a contract with National Highways was entered into concerning funding provision for the Market Square (transport projects) scheme. Over the next quarter it is anticipated that further Funding Agreements / Contracts may require legal review. This includes the Ramsey Market Produce Hall, for which we expect to receive a draft funding agreement before the end of the fiscal year.
- 9.3 There will be ongoing legal input to support further development of project options, including the Ramsey Market Produce Hall, Old Falcon Inn, and Priory Centre. Other areas include future land and property advice relating for example to leasehold acquisitions and may be required should there be any contractual disputes.

3. EQUALITIES

- 10.1 The Council has a statutory duty to promote equality of opportunity, eliminate unlawful discrimination, harassment and victimisation and foster good relations in respect of nine

protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

10.2 Good planning and effective regeneration can improve environments and opportunities for communities experiencing disadvantage. Planning which does not engage with or consider the needs of local communities is unlikely to improve their life chances and may further entrench area-based disadvantage.

11. ENVIRONMENTAL

11.1 The Council has a duty to ensure we continue to promote an environmentally positive recovery in Huntingdonshire following the impacts of COVID 19. We also have a duty to deliver sustainable place making. In December 2021, the Council adopted a core set of environmental principles. In October 2022, the Council passed a Cost of Living and Climate Change motion that recognises that the current cost of living, and climate crises require joint attention to support the wellbeing of residents and businesses. In February 2023 Council formally recognised the Climate Crisis and Ecological Emergency, adopted the Council's Climate Strategy underlining the organisations commitment to:

- setting a positive example through its actions to be a net carbon zero Council by 2040
- an enabler supporting action within our communities and across our partners.
- an encourager to those that live, work, and visit Huntingdonshire to take climate action and reduce carbon emissions.

11.2 The Council has direct control of only a tiny proportion of all the carbon emissions within Huntingdonshire, but we can adopt a key role to influence the district, demonstrating good practice whilst setting policies and strategies to influence businesses and communities to tackle climate change whilst enabling sustainable living and growth. These principles are embedded within the MTP.

12. BACKGROUND PAPERS

Report to Cabinet (FHSF (Future High Street Fund)) 13th February 2020 can be found [here](#)

Report to Cabinet (FHSF) 28th July 2020 - EXEMPT

Report to Cabinet (Market Towns Accelerated Programme) 18th March 2020 can be found [here](#)

Report to Cabinet (FHSF) 23rd. February 2021 can be found [here](#)

Market Towns Programme Spring 2022 Update to Cabinet, 17 March 2022 can be found [here](#)

Market Towns Programme Summer 2022 Update to Cabinet June 2022 can be found [here](#)

Market Towns Programme Autumn 2022 Update to Cabinet September 2022 can be found [here](#)

Market Towns Programme Winter 2022 Update to Cabinet December 2022 can be found [here](#)

Market Towns Programme Spring 2023 Update to Cabinet March 2023 can be found [here](#)

Market Towns Programme Autumn 2023 Update to Cabinet October 2023 can be found [here](#)

CONTACT OFFICER

Name/Job Title: Pamela Scott, Regeneration and Housing Delivery Manager

Tel No: 01480 388486

Email: Pamela.Scott@huntingdonshire.gov.uk

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the HINCHINGBROOKE COUNTRY PARK JOINT GROUP held in Countryside Centre, Hinchingbrooke Country Park, Brampton Road, Huntingdon, PE29 6DB on Friday, 17 November 2023.

PRESENT: Councillor M L Beuttell – Chair.
Councillors K Billington, C Lowe, S L Taylor and D J Shaw.

APOLOGIES: No apologies for absence from the meeting were submitted on behalf of Councillors .

IN ATTENDANCE:

16. MINUTES

The Minutes of the meeting held on 21st July 2023 were approved as a correct record and signed by the Chair.

17. MEMBERS' INTERESTS

No declarations were received.

18. SENIOR RANGER'S REPORT

The Group received and noted the contents of the Senior Ranger's report (a copy of which is appended in the Minute Book) and a PowerPoint presentation on park activities for the period April to June 2023. In doing so, comment was made as follows:

Staffing and Maintenance

The Group heard that the Park's Apprentice was undertaking a national course and that further training for the Park Rangers was ongoing. It was confirmed to the Group, following a question from Councillor Beuttell, that the Apprenticeship was expect to last for 30 months.

In addition an additional two volunteers had taken on weekend roles and were undergoing training in order to allow for a more flexible rota.

Meadow cutting had progressed well with use of the new tractor, and the team were working through the results of the biodiversity surveys to encompass the recommendations made. The Group heard that even small changes made here could make a big difference.

Works to trees were ongoing and trees posing a health and safety risk had been identified. It was noted that replacement tree planting would be staggered to allow for better diversity within the canopy and also to allow for the creation of woodland glades. The Group were assured that the relevant permissions had been sought and that the team were working in conjunction with the Woodland Trust to develop the long term sustainability of the wood.

Community

The Group heard that summer pilots of activities in conjunction with Grafham Water had been successful and that this partnership would be built on in future years.

The team continued to work to develop community relationships for Satellite Sites, with rewilding and ecology training for Rangers being undertaken.

It was advised that the brook running through the Park had been cleaned, however it was noted that the responsibility for this lay with the Environment Agency.

Following a question from Councillor Shaw regarding Biodiversity Funding, the Group heard that funding had been secured for planned projects at Satellite Sites and additionally close links had been developed with the Freemans Charity to improve biodiversity at Spring Common.

Café

The Group heard that over counter sales within the Café had benefitted from an increased footfall to the site in the Spring, however the wet summer had had a detrimental impact on sales. It was noted that a permanent team were now in place and that a long term sickness absence within the team was being positively managed.

Events

The Halloween event had been a sell-out success and had been staffed by volunteers which had helped minimise costs.

The Christmas Grotto plans were well underway with a special weekend dedicated to visitors with SEND or who would prefer a quieter experience planned.

The Countryside Centre continued to benefit from regular bookings and that an Assistant was employed to help manage this.

Investment Project

The Group heard that the planning application for the project had been withdrawn. As a number of objections had been raised, it was decided to use the opportunity to address concerns and obtain further data from surveys which had been planned for Spring 2024. It was advised that a separate application would be made relating to electricity supply improvements, this was due to a known 12 month lead time with UK Power Networks, therefore would ensure project momentum be maintained. The Group heard that these delays were expected to impact the project by 12 months.

Finance

It was noted that sales in the shop and café had increased and that the new staffing structure within the café had been accommodated in the new budget.

Following a question from Councillor Beuttell, it was advised that car parking revenue on site currently fell under HDC car park revenue however it was hoped that this would be attributed to the Park revenue following the redevelopment.

19. DATE OF NEXT MEETING

The next meeting of the Group is due to be held on 19th April 2024 at 10:00am.

Chair

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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